

Student Representative Council – Minutes

Wednesday 28th August 2013, 6pm, ANUSA Boardroom

Attendance List:

Executive

Tasman Vaughan– Vice-President
Sophia Stanley– General Secretary
Shan Verne Liew– Treasurer
Olivia Clark – Social Officer

Departments

William Mudford. Proxie: Ray Yoshida
– Environment Officer
Beth Ritches – Women’s Officer
Cianne So Yun Jeong – Queer* Officer

General Representatives

Eric Chan
Vincci Lee
Jess Bolton
Milly Cooper
Michael Harrison
Stacey Little
Mark Jehne
Shane Paderanga
Sam Duncan

College Representatives

Charlie Carroll- CBE
Jennifer Darmody -CBE
Andrew Welch - CECS
Laura Wey –Science
Zaiga Thommon - Science
Ruohan Zhao - CASS
Nick Horton -CAP

Ordinary Members

Annika Humphreys
Cameron Wilson
Allen Chen
Ramya Raghau
Lavinia Kahagandian
Robert Fen
Ellen Trevanion

Item 1: Meeting Officially Opens and Apologies

Meeting Opened: 6:06 pm

1.1 Acknowledgement of Country

The General Secretary acknowledged the traditional owners of the land.

1.2 Apologies

Apologies received from Aleks Sladojevic, Taufiq Suraidi, Mel McLeod, Amy Mackinnon, Lucy Mcfarlene, William Mudford and Caroline Skinner.

Item 2: Minutes from the Previous Meeting including Matters Arising

MOTION: That the minutes from SRC 5 2013 be accepted.

Moved: Charlie Carroll

Seconded: Michael Harrison

Motion: Passed

Item 3: Elections

3.1 GAC Representatives

Nominees: Need three people

- Lachlan Chislett
- Ramya Raghavan
- Allen Chen

Elected unopposed.

3.2 Financial Review Committee

Nominees:

- Cheng Ho
- Robert Fenn

Elected unopposed.

Item 4: Reports and Matters Arising

4.1 Executive Reports

4.1.2 Vice-President's Report (T.Vaughan) [Reference B]

Vincci Lee: Whose role is it to write Woroni letting people know what ANUSA has done regarding mental health.

Tasman Lee: ANUSAs Communications Officer, will be submitting a full page into Woroni regarding everything ANUSA has accomplished this year. ANUSA has not been as good as we should have been in promoting what we have done.

Annika Humphreys: Has Internships with Michael (ANUSAs Legal Officer) been considered?

Tasman Vaughan: Yes it is a good idea. I have mentioned it to him. It is something we can talk about starting something for next year.

MOTION: That the Vice-President's Report be accepted.

Moved: Olivia Clark

Seconded: Rouhan Zhao

Motion: Passed

4.1.3 Treasurer's Report (S. Verne Liew) [Reference C]

MOTION: That the Treasurer's Report be accepted.

Moved: Andrew Welch

Seconded: Jess Bolton

Motion: Passed

Chair passed to Eric Chan

4.1.4 General Secretary's Report (S. Stanley) [Reference D]

MOTION: That the General Secretary's Report be accepted.

Moved: Laura Wey

Seconded: Charlie Carroll

Motion: Passed

Chair returned to Sophia Stanley

4.1.5 Social Officer's Report (O.Clark) [Reference E]

Action point: Olivia Clarke to see if UniLodge will fund cooking event

MOTION: That the Social Officer's Report be accepted.

Moved: Michael Harrison

Seconded: Annika Humphreys

Motion: Passed

4.2 Department Reports

4.2.3 Environment Officers Report (William Mudford. Proxie: Ray)

The Environment Collective has working on:

- Divestment campaign
- Skills share: How to preference vote
- Some members went to Latrobe Valley Victoria.

4.2.4 Women's Officers Report (Beth Ritchies) [Reference F]

UniSafe Discussion:

- It is a under utilised service
- There are many insures in terms of what time people should clock on and off.
- It is meant to be a gender neutral service, so anyone can access the services.
- The escorts are mainly students who have received extensive training.

Nick Horton: How can lighting on campus be improved?

Beth Ritchies: A lighting audit has taken place. The aim at the moment is to get lights replaced faster. Richard Baker and Heather Johns have been looking at current black spots on campus. Pushing for more lighting on campus will take a lot of time. In the meantime we need to look at other stuff for example an App that is a panic button and contacts security who can track your location. This also means ANU Security can be tracked and to see what areas of campus are being covering and are not. However it relies on wifi and reception, which is not ANU's strong point.

4.4 General Representatives Reports

4.4.1 Vicci Lee's Report [Reference G]

MOTION: That Vincci Lee's Report be accepted.

Moved: Nick Horton

Seconded: Caroline Skinner

Motion: Passed

4.4.2 Eric Chan's Report [Reference H]

MOTION: That Eric Chan's Report be accepted.

Moved: Sam Duncan

Seconded: Shane Paderanga

Motion: Passed

Item 6: Date of next meeting and close

The next meeting of the Student Representative Council will be held Wednesday 25th September.

Meeting Closed: 7:50pm

PRESIDENT REPORT

Aleks Sladojevic

ANU Budget Proposal

Update – Student Forums

On 16 August, the University hosted an undergraduate forum with the aim to discuss concerns and suggestions about administrative processes within the University. The forum was attended by the Vice Chancellor, Deputy Vice Chancellor Academic, Pro-Vice Chancellor Student Experience and the Executive Director of Administration and Planning.

The turn out at the forum was quite low, and a group of about 10 students wanted to focus the discussion on the changes to tutorials that have been proposed in CASS. There was very little discussion around administrative reform within the University. One student raised issues around delays in communication around administrative enquiries as well as problems arising from paperwork being lost.

At this stage, it looks like another forum is being organised for 5pm on 12 September in order to discuss issues, concerns and suggestions relating to Study Abroad programs. More information will be posted on the ANUSA website when it becomes available.

For more information on the proposed budget changes, please see the Formal Change Proposal, available at:

http://budgetsolutions.anu.edu.au/files/2013/07/Change-Proposal_Budget-Challenges_FINAL.pdf

The University is also still receiving suggestions and feedback via email to budgetsolutions@anu.edu.au

Staffing Related Matters

Legal Officer

Michael is going to start undertaking various learning modules on Migration Law in order to bring him up to speed with the current law and issues around student visas. Michael is currently averaging about 8.5 new legal matters each week and in his words, 'demand for the service is well and truly there'. About 66% of the legal service is being used by individual students with the other 33% going to support clubs, societies and student groups. The service is currently being used equally by undergraduate and postgraduate students, and about 70% of the individual advice services are being provided to international students.

Michael has identified three areas he would like to see progress on in the next 6 to 12 months; they are:

- Legal education – particularly around the start of semester and for international students
- Advocacy around international student access to permanent resident status
- Advocacy around the terms and conditions of accommodation agreements.

University Committees

Bachelor of Arts (BA) Review

Our CASS representatives emailed the ANUSA submission in response to the outcomes of Phase I of the BA Review to the Dean and Associate Dean (Education) of CASS. We are currently monitoring developments in Phase II of the Review. I will also be making a submission in the coming weeks to the DVC Academic, highlighting some of my concerns and suggestions about the review process more generally.

Student Experience

The next Student Experience Committee is scheduled for 19 September. I will report on matters discussed at the SRC meeting on 25 September.

UniSafe

The next Unisafe Committee meeting is being held on 30 August.

Education Committee

The next Education Committee meeting is taking place on 30 August. One of the important points of discussion will be the SELT results from semester one this year.

Research Committee

I was unable to attend this meeting, however, the ANUSA Vice President, Tas, attended in my place and he will be able to report on the discussions and outcomes of the meeting.

Mental Health Working Group

The Mental Health Working Group is meeting fortnightly and things are progressing very quickly. An audit of all mental health services and programs available at the ANU is currently being chaired by Laura-Anne. I am helping to process the information that has been supplied in response to this audit. I am also currently working on a draft Mental Health Framework for the ANU that is based on the framework recommended to Canadian post-secondary institutions by the Canadian Mental Health Association.

Other areas of work include:

- A review of online support groups and resources, including social media
- An audit of student spaces on campus
- Looking at staff and student networks on campus
- Examining the viability of getting a Headspace on campus
- Developing working outcomes for the next 12 months which will be presented to University Education Committee

Campaigns and Advocacy

Review Committee – Proposed Changes to Tutorials in CASS

In response to proposed changes to the lecture / tutorial form of course delivery that were put forward by the College of Arts and Social Sciences (CASS) at the beginning of this semester, the University has established a Review Committee to examine the proposed changes.

CASS has been asked to provide the Review Committee with evidence to demonstrate:

- Alignment of the proposal with University education strategy, Group of Eight and national trends in humanities and social science delivery, and University academic quality assurance practices, as expressed in rules, policies and procedures;
- Sound academic and corporate governance of the proposal, as demonstrated through documentary evidence showing consultation and approval through existing CASS governance structures, clear project management and clear and

persuasive evidence base, consideration of risks, and consultation where needed with other parts of the University;

- Robust corporate strategy for the initiative, as demonstrated through evidence of resources planning, including physical and virtual infrastructure needed;
- Effective communication of the project, as demonstrated through evidence showing consideration of impact and consultation with key stakeholders; and
- Sound management of human resources for the project, as demonstrated through evidence of planning for staff development, including any changes needed in recruitment, retention and promotion activities.

I have been receiving feedback from students to email address, sa.president@anu.edu.au. Submissions to the Review Committee close at 5pm on 30 August so please encourage your CASS peers to provide feedback on the proposed changes by then.

At 12.30pm on 28 August there will be a student forum attended by the DVC Academic and Dean of CASS, whereby students will have the opportunity to raise concerns and ask questions about the proposed changes as well as the process being undertaken by the Review Committee. The forum is being held in Law Spark Helmore Theatre 1. For more information, please visit the Facebook page: <https://www.facebook.com/events/188455431326658/?fref=ts>

ANUSA Mental Health Committee

The last Mental Health Committee meeting was held on 21 August. Amy can report on the discussions and outcomes of this meeting.

Important dates for the Committee include:

- 29 August 2013 – Suicide Prevention Day activities from 12pm in Union Court
- 26 September 2013 – Mental Health Day, Universal Lunch Hour Event

The next MHC meeting is at 4pm on 4 September in Student Space. Please come along if you are interested in being part of the Committee and please encourage any of your friends who are interested in student mental health issues to join the Facebook page (link below) and come along to one of the meetings.

<https://www.facebook.com/groups/498050273589867/>

Review of Residential Campus Communities – ANUSA Submission

A Review is currently being conducted on the Division of Residential and Campus Communities. The terms of reference for the Review are as follows:

1. *The strategic role and direction of DRCC, including optimal corporate structures and resources for the delivery of its services in the short and longer term.*
2. *The DRCC pastoral and well-being services, including:*
 - a. *Team structure and the quality, efficiency and effectiveness of these services*
 - b. *On Call services, and broader residential community programming and their contribution to the University achieving strategic objectives*
 - c. *The effectiveness of the DRCC pastoral team's relationships and working arrangements with other units within the University's central administration and whether DRCC student support services appropriately support the division's pastoral/well-being/academic function*
3. *The effectiveness of DRCC's strategies for staff recruitment, retention and development (including workforce planning) to meet the core business needs with particular reference to base level skill expectations regarding skilled support provision and digital technologies*

All students are invited to make a submission to the Review by emailing andrew.smith@anu.edu.au. Submissions close at 5pm on 19 September. ANUSA will be making a submission before then.

Student Assistance

Student Assistance Unit Launch

The long-awaited SA Unit launch is this Thursday 29 August from 11am in Union Court. There are going to be stalls for the Counselling Centre, Disability Services Centre, ANU Sport, Psychology Clinic and Headspace. The aim of the day is to promote the various Student Assistance services we provide at ANUSA, as well as the legal advice service. We will be serving soup and hot chocolate for lunch, there'll be a number of visitors from the University as well as RSPCA puppies and live music.

It is so important that we ANUSA representatives there to not only help out, but to help promote the various support services we provide at ANUSA. The day will coincide with the Suicide Prevention Day campaign we are running with the Centre for Mental Health and Research.



We need volunteers from 9am onwards, so please email Sophia at sa.gensec@anu.edu.au if you're able to help out!

Other Items

Surveys

The academic probation survey has now closed. I will be working with our Student Assistance Officer, Laurin, to analyse the data and present the results in a report format which will then be transmitted to University Education Committee.

Laurin and I met with PASS (Planning and Statistical Services) last week to discuss the ANUSA Survey, which we would like to run from 1 to 25 October. Unlike previous surveys, this survey focuses more on the services, campaigns and initiatives run by ANUSA, and areas of improvement that can be made going forward. We will be using Survey Monkey to run this survey and we will also be offering a prize draw for students who complete it.

Reference B

VICE PRESIDENT'S REPORT

Tasman Vaughan

National Day of Action Pollie Crawl

This rally was a failure due to low levels of attendance, and was called off. Perhaps everyone was all rallied out after the Education Action Group's tutorial cuts rally?

iPhone App

We are currently working with the Registrar's department to develop an ANUSA component of the iANU app. We are working with them to get all the key features we requested, including the polling app. The iANU app may also feature a security feature and an on campus communication tool.



Programs and Courses

The new study@ is available to test on ANU grounds currently. It will go live before Open Day. The first of multiple development phases, it is looking quite good.

OGM

The OGM went well and we maintained quorum. However, lots of reps weren't there. This isn't acceptable.

CASS Education Committee and CASS cuts

Ruohan and I attended the CASS ed committee on 26 August. The DVC-A attended to take feedback from the committee about the review of CASS forums. It was a bit frustrating that no acknowledgement of budget was included in the documentation in the agenda. I brought this to the attention of the committee and no answers or justifications were forthcoming. The misinformation surrounding the changes in CASS continues unfortunately.

UniSafe

This committee has been reestablished after being forgotten for a few years. The committee is chaired by the Director of Residential Campus Communities, Luce Andrews, and focuses on increasing safety on our campus. There are representatives from Security and all Residential Colleges, as well as various other University staff such, such as the Director of HR.

Key issues discussed so far include lighting on campus, new systems for increasing security on campus, especially at night time, unisex bathrooms and mobile telephone coverage on campus. One big initiative that is being considered is a campus security app that would enable students and staff to easily contact security in an emergency situation. The system has been successfully used at other universities.

Campus planning

I attend both Campus Advisory Subcommittee (CASC) and Campus Planning and Development Committee (CPDC). These committees deal with improving and developing our campus. In comparison to other years, its been a quiet year for

development on our campus. Nevertheless, major projects that are under development include the Centre for China and the World (located behind Law School), the new Laurus Wing Development which is between the current Laurus wing and BnG, and various grounds redevelopment, including around Coombs.

My particular interest has been with the Laurus Wing development. I have been pushing to ensure that there are more common spaces and that the design of the rooms is better than the previous Laurus development. The building is passively cooled, rather than air conditioned, and whilst this is environmentally positive, I am working to ensure that the windows can be opened sufficiently to make sure this system actually works.

Student space

Student Space now has free tampons and other sanitary items! Thanks to the Women's Department for the inspiration. We also have phone chargers for hire and new board games coming soon. The second hand bookshop has been reorganized by the student space staff to ensure that the system works more efficiently and books shown as available actually are. A big thanks to the student space staff for their hard work.

Access and Equity Committee

As the name suggests, this committee deals with access and equity issues at the university. Issues that have been discussed have been equal pay for women at the university, disability access, mental health and social media policies for the university. Beth Ritchie, ANUSA Womens Officer, recently presented at the committee. The push for unisex bathrooms on campus also emanates from this committee and the committee is hopeful that there will be some developments in this area very soon.

Reference C

TREASURERS REPORT

Shan Verne-Liew

Apart from day-to-day items/running, I haven't been able to spend time getting anything new out the window since our last meeting, unfortunately.

Might be good for me to set out a task list for the next one month:

- Finish implementing all coding opportuniti
- Set up Financial Review Committee processes
- Formalise financial procedures into a (concise) enforceable form for future security
- Mid-year audit
- Harmonise payroll scheduling
- Handover documentation
- Final stage of Eric & Bianca's bookshop reform (mid-semester holidays)

By the end of the year (ie by the end of my term), I think there's a strong possibility that we might finally be at the stage where this role can be project-focused rather than filled with crazy complex implementation and admin stuff. Ie things will be so much easier! ☺ Which is good I guess, since there will still be many cool yet slightly demanding projects that can be taken up by this role in future years.

You are all amazing!

Reference D

GENERAL SECRETARY REPORT

Sophia Stanley

Volunteers

Calling Volunteers for Thursday 29th August for:

1. Student Assistance Launch



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2. Suicide Prevention Day (SDP) Campaign

Please let me know ASAP if you can volunteer. There is a sheet going around. Please write down when you are available.

Elections

ANUSA Elections are currently underway. Remember to Vote!

Health Centre Document

Refer to Handout 1

Please contact me ASAP if you have any edits.

ANUSA Cab-Charge Policy Document

Currently UniLodge is in the process of implementing the policy. They have allocated \$700 to the project so far. Burgmann also has expressed interest in the project, they are waiting to see if they can fund it at the moment. Jen our Communications Officer helped me refine the policy document. I will be sending it off to all the other residential colleges this week.

Ordinary General Meeting 2

I felt that the OGM 2 went very successfully. Thank you to everyone who came.

Reference E

SOCIAL OFFICERS REPORT

OLIVIA CLARK

There was a significant amount of follow up work from Bush Week and it took me nearly three weeks to finish all the paper work and tie up loose ends from that week.

I am now currently working on a few exciting projects.

Cooking Classes

Firstly, I have spoken this year about wanting to do cooking classes. We were going to do them with a great local cooking class company but in the end we decided it was going to be too much to invest in the materials needed. I am working with Ding from SSA. My hope is that in the next few weeks we can start up fortnightly cooking classes in Lena Karmel. The idea is that ANUSA would fund a small amount each week to buy supplies, much like Universal Lunch Hour and we would get various international students each week to make a dish. It will be a great way for new and old international and domestic students to meet each other and mingle

OrgSync

I am currently in discussions with a website developer from OrgSync. OrgSync centralizes all the information students need into one platform, allowing them to more effectively manage their organization memberships and track their co-curricular involvement. I think thanks to Jen our amazing Comms officer, our website is looking infinitely better but this is an



incredible platform that would make clubs and society life a lot easier and better. Part of the package would be that every club and society would get their own website linked directly to the ANUSA webpage.

I am Skyping with Matt from OrgSync on Friday (because they are based in the US) and I will let you all know how that goes.

Universal Lunch Hour

I have worked with Jen to bring sign up for ULH online so there is now an online form that allows you to sign up directly.

Printing

It has been an incredibly frustrating process getting the printing form uploaded that I wanted but I am hoping that should be up and running in the next few weeks.

GAC

After our OGM we are now funding 90% of major social events and \$15 per person (whichever is the smaller number).

GAC is running so much more smoothly and efficiently this semester thanks to some much needed structural changes.

We now have at least four GAC representatives every week, which means we are usually processing all the applications in an hour. I am very grateful to the people who volunteer their time. People are saying that they are much happier with GAC this semester and I think it really shows that manpower was the issue.

Clubs and Societies Award Night

We are now thinking and beginning planning for C&S awards night. We will be putting this out on Facebook soon!

WOMEN'S OFFICERS REPORT

BETH RITCHIES

Events:

- 'GIRLS night in' (catering \$136.00 + \$19.58 - \$155.58)
- Pledge campaign working bee (catering \$29.60)
- 'Orange is the New Black' screening (catering \$77)
- Publication working bee (catering \$58)
- Materials for Pledge banners (to be distributed to residential halls and colleges) \$204.83

Rapunzel Room maintenance:

- Restocking of food, contraception, sanitary items, vacuum cleaner: \$505
- Soft furnishings: \$59.98

Total expenditure: \$1089.99

Activities

The Women's Department has been running regular small scale social events while focusing on working bees for the upcoming Pledge campaign and Department Publication.

Pledge Campaign

The Pledge campaign is in the early stages, as Department members have been working on materials to distribute to halls and colleges. The campaign will be launching in week 8 or 9 of semester with a stall in Union Court, followed by an evening launch in the Tuesday of week 10. Any and all ANUSA support appreciated!

Accessibility

The focus of the Department for the beginning of the semester has been on accessibility – both of meetings, and the Rapunzel Room. Meeting times have begun to alternate weekly, including one after hours for students who may have classes or work during the day, and a day time meeting for those who would prefer not to be travelling home after dark, or staying on campus throughout the evening. Day time meetings have been held in the ANUSA boardroom to promote visibility, and accessibility for those who may not be familiar with the Rapunzel Room.

Officer for 2014

There was only one nomination for the 2014 Officer position, and the Department is very lucky to have Erin Gillen in the role for the coming year. Erin has been one of the Deputy Officers for 2013, and has been an incredible asset to the Department.

Resuming Safety on Campus Working Group

The Safety on Campus Working Group has, in the past, run as a non-autonomous student group that lobbied for and promoted issues of safety on campus. The working group has not run this year as the UniSafe committee has resumed, however, it has been noted that the working group may be an effective complementary organisation, and would give students who don't sit on the UniSafe committee an opportunity to engage with issues of safety on campus.

Reference G

GENERAL REPRESENTATIVE REPORT

Vincci Lee

- Attended the 3rd OGM on 21st August
- Volunteer Recruitment
 - Updated the database of volunteers
 - Asked Jen to help recruiting volunteers through Facebook for the Student Assistance Unit and Mental Health Universal Lunch Hour
- Open Day
 - 31st August
 - NEED REPS FROM EACH COUNCIL ****PLEASE COME****

- One hour between 9-5pm
- Mental Health
 - Organising the Mental Health Universal Lunch Hour (26th Sept)
 - Inviting students who used the Counselling Centre services to provide us evaluation to pass their feedback to the Centre, as invited by Heather (invitation through Facebook or the Universal Lunch Hour, already asked Jen to help)
- Interhall International representative network
 - In progress of revival
 - ***most important***
Credits to Shane Paderanga and Suzy Nopamornbodee, Professor Richard Baker expressed his interest in supporting this project in the ISD Presidential Debate through them. Hopefully and fingerscross something will work out.

Reference H

GENERAL REPRESENTATIVE REPORT

Eric Chan

Things that I have done since last SRC:

- Organised our very first ANUSA dinner on 8th August, special thanks to Olivia for feeding us with her cakes
- Attended and helped out in a lot of events including ASEAN's Pacific Day, AFEC Ball, HKSS Hot Pot Night, MSO's Malam Kenduri, and etc.

Thing that I want to do:

- I want to resolve the problem between FinSoc and Afec
- Going to stocktake equipment during study break
- Organise another ANUSA dinner, this is so important to improve our team spirit