



Australian
National
University



AGENDA – ANUSA ORDINARY GENERAL MEETING (OGM) 1 2023

Wednesday, 2 August 2023

6:15pm, Zoom (with in-person option in Marie Reay 2.02)

Item 1: Meeting Opens and Apologies

1.1 Acknowledgement of Country

1.2 Apologies

1.3 Chair outlines standing orders for the meeting (please also see the following: <https://anusa.com.au/pageassets/about/meetings/ANUSA-Standing-Orders-Guide.pdf>)

Item 2: Passing the previous meetings minutes

2.1 [SGM Minutes](#)

Item 3: Reports

3.1 Treasurer's report (K. Ha) [Reference A]

Item 4: Elections

Item 4.1: Election of Postgraduate Representatives

Please see the [Candidate Statements](#) for reference while voting.

[Voter registration link](#)

4.1.1 Election of a Returning Officer

4.1.2 Close of nominations

[4.1.3 Election of Postgraduate Coursework Officer](#)

[4.1.4 Election of HDR Officer](#)

[4.1.5 Election of Parents and Carers Officer](#)

[4.1.6 Election of CASS Postgraduate Coursework Representative](#)

4.1.7 Election of CASS HDR Representative

[4.1.8 Election of CAP Postgraduate Coursework Representative](#)

4.1.9 Election of CAP HDR Representative

4.1.10 [Election of CBE Postgraduate Coursework Representative](#)

4.1.11 Election of CBE HDR Representative

4.1.12 [Election of CECC Postgraduate Coursework Representative](#)

4.1.13 Election of CECC HDR Representative

4.1.14 Election of CHM Postgraduate Coursework Representative

4.1.15 Election of CHM HDR Representative

4.1.16 Election of CoL Postgraduate Coursework Representative

4.1.17 Election of CoL HDR Representative

4.1.18 [Election of CoS Postgraduate Coursework Representative](#)

4.1.19 Election of CoS HDR Representative

Item 5: Motions on notice

Motion 5.1: ANUSA Budget

ANUSA approves the 2022 Budget [Reference B].

Mover: Katrina Ha

Seconder: Ben Yates

Motion 5.2: Election Regulation Changes for Postgraduate positions

Preamble:

The current election regulations do not provide for the elections of Postgraduate students, or the HDR, Postgraduate Coursework and Undergraduate Officers. These changes will allow for the proper elections of these positions.

Motion:

The following amendments are to the Election Regulations:

Amend regulations 2.1.7 and 2.1.8 of the Election Regulations to read:

2.1.7 A member is only entitled to stand for election to a College Representative position of a College if they are enrolled in an undergraduate or postgraduate program in that College.

2.1.8 Subject to 2.1.8A to 2.1.8C, a student is entitled to vote for a College Representative position if they are enrolled in an undergraduate or a postgraduate program in that College.

Add the following provisions:

2.1.8A Only an Undergraduate Student is entitled to vote in the election of an Undergraduate Student College Coursework Representative or in the election of the Undergraduate Coursework Officer.

2.1.8B Only a Postgraduate Coursework Student is entitled to vote in the election of a Postgraduate Student Coursework College Representative or in the election of the Postgraduate Coursework Officer.

2.1.8C Only a student enrolled in a higher degree research program is entitled to vote in the election of a Postgraduate Student College Higher Degree by Research (HDR) Representative or in the election of the HDR Officer.

2.1.8D An existing ANU student who has been admitted to, applied for a program, or provides a statutory declaration of their intent to apply by no later than November 30 immediately following the election for the program is entitled to stand for election for positions for which a student enrolled in that program are eligible to stand.

2.1.8E A student elected based on eligibility set out in 2.1.8D must make good faith efforts to secure enrolment in the program for which they were elected and cease to hold office if they have not been admitted to the program in respect of which they were elected by 31 December following the election.

Add regulation 4.6A to Election Regulations:

4.6A HDR, Postgraduate Coursework and Undergraduate Officers

4.6A.1 If a vacancy occurs in a position of HDR, Postgraduate Coursework or Undergraduate Officers, the President, after consulting with the EDC in person or in writing, must nominate an ordinary member of the Association enrolled in a program qualifying the member to stand for that position, to fill the vacancy as soon as practicable.

4.6A.2 The President may, upon consultation in person or in writing with , the EDC, co-opt an ordinary member of the Association enrolled in a program qualifying the member to stand for the position, to be an interim Officer until the next Education Council meeting of the Association or until the vacancy is filled in accordance to 4.6A.1

4.6A.3 If the vacancy is not filled before the next Education Council meeting of the Association, then:

- (a) whoever convenes the next Education Council meeting of the Association in accordance with this Constitution must include on the agenda a call for nominations to fill the vacancy; and
- (b) at that Education Council meeting any ordinary member of the Association enrolled in a program qualifying the member to stand for that position may nominate to fill the vacancy in accordance with the Regulations.

4.6A.4 For the avoidance of doubt, Regulations 2.1.8D and 2.1.8E do not apply to the filling of a casual vacancy.

Delete Election Regulations 4.5 and replace with:

4.5 College Representative

4.5.1 If a vacancy occurs in a position of College Representative, the President, after consulting with the EDC in person or in writing, must nominate an ordinary member of the Association enrolled in the relevant College and a university program qualifying the member to be elected to that vacancy to fill the vacancy as soon as practicably possible.

4.5.2 The President may, upon consultation in person or in writing with the relevant College Representative or, if unavailable, the EDC, co-opt an ordinary member of the Association enrolled in the relevant College and a university program qualifying to member to be elected to that vacancy to be an interim College Representative until the next College Representative Council meeting of the Association or until the vacancy is filled in accordance to 4.5.1.

4.5.3 If the vacancy in position of College Representative is not filled before the next Education Council meeting of the Association, then:

(a) whoever convenes the next Education Council meeting of the Association in accordance with this Constitution must include on the agenda a call for nominations to fill the vacancy; and

(b) at that Education Council meeting any ordinary member of the Association enrolled

in the relevant College and a university program qualifying the member to be elected to that vacancy may nominate to fill the vacancy in accordance with the Regulations.

Amend regulation 2.1.6(c) of the Election Regulations to read:

(c) the positions of University Council Member

Amend regulation 2.2.7 of the Election Regulations to read:

The General Secretary must release an Expression of Interest (EOI) Form which gives all ordinary members the opportunity to indicate their interest in running for office on ANUS A on a ticket.

Amend regulation 2.2.9 of the Election Regulations to read:

Reasonable efforts must be made by the General Secretary to make the form available for completion by all ordinary members at least 21 days prior to the notice of the Call for Nominations.

Amend regulation 2.5.2 to read:

2.5.2 The Returning Officer must ensure that procedures are in place to:

- (a) limit each ordinary member of the Association to voting no more than once;
- (b) only voting for a position for which they are entitled to vote; and
- (c) ensure that the way in which any voter casts their vote is not revealed, either when that member votes or at any later stage, including by ensuring that information capable of identifying a voter is decoupled from their ballot and stored in a way that preserves anonymity.

Amend regulation 7A.3.10 of the Election Regulations to read:

7A.3.10 A Department must ensure that undergraduate and postgraduate students have equivalent rights to vote and stand for office withⁱⁿ the Department.

Amend regulation 8.2.3 of the Election Regulations by deleting the word “undergraduate”.

The following amendment is to the Finance Regulations:

Amend Regulation 3.3.2 by deleting the word “undergraduate”.

Mover: Ben Yates

Seconder:

Friendly amendment on notice:

Amend 2.1.7 of the Election Regulations to read:

2.1.7 A member is only entitled to stand for election to

(a) a College Representative position of a College if they are enrolled in an undergraduate or postgraduate program in that College and a student in the relevant academic career for the position for which they nominate.

(b) Undergraduate Coursework Officer if they are an undergraduate student;

(c) Postgraduate Coursework Officer if they are a postgraduate coursework student;

(d) Higher Degree by Research Officer if they are a Higher Degree by Research Student; and

(e) Parents and Carers' Officer if they self-identify as Parents or Carers

Motion 5.3

Should an Officer or Representative elected at OGM2 be found to be ineligible for the position within a fortnight of this meeting, the eligible candidate with the next highest number of preferences will be taken as elected to the position.

Mover: Ben Yates

Seconder:

Item 6: Other Business

Item 7: Meeting Close

Expected Close of Meeting: 9:00pm

Released: 28 July 2023 by Phoenix O'Neill

The next general meeting of ANUSA is OGM3 on 4 October at 6.15pm, location TBC.

Reference A

Treasurer Report OGM 2

Katrina Ha

1. Expenditure Report

Please find the attached ANUSA's profit and loss statement starting from 1st December. This statement shows a summary of ANUSA expenditure as of 28th July. It shows the negative profit as we have not received the additional SSAF funding. However, ANUSA got confirmed the additional funding, so by the end of the year, we will have more than roughly 3 million dollars. Accordingly, the budget in the motion is prepared with the amount including those additional funding. If you have any questions about these line items or about the statement in general, feel free to ask.

Profit and Loss

The Australian National University Students' Association Incorporated

For the period 1 December 2022 to 28 July 2023

Account	1 Dec 2022-28 Jul 2023	1 Dec 2021-28 Jul 2022
SSAF Income		
SSAF Allocation	1,306,941.30	1,232,000.00
Total SSAF Income	1,306,941.30	1,232,000.00
SSAF Expenses		
Accounting/Bookkeeping - Xero	965.44	883.13
Auditing	10,677.27	11,327.27
Bank Fees with GST	215.06	207.92

Bank Fees without GST	662.95	487.06
BKSS - Asset purchases	0.00	499.09
BKSS Food/Consumables	42,256.31	35,812.01
BKSS Non-food	3,160.24	17,733.39
Bus expenses	6,179.24	7,293.90
Bush Week - Events	4,624.30	9,921.22
Cleaning	0.00	(6,623.18)
Club Funding	91,398.50	49,725.04
Committee projects - General	803.28	94.95
Departments & Collectives	72,515.70	76,683.12
Education Committee	4,113.69	431.43
Equipment Expense	1,144.86	1,346.32
Fees & Subscriptions	32,337.80	43,865.14
Friday Night Party Expenses	0.00	40,095.53
Honoraria	3,670.00	3,750.00
IT Support & Equipment	2,023.32	283.96
Leadership and Professional Development	16,449.02	19,515.12
Legal Expenses	10,695.76	9,958.01
Marketing & Communications - Advertising	342.84	982.48
Marketing & Communications - Diary	4,690.00	2,850.00
Marketing & Communications - Printing	1,550.00	6,014.12
Marketing & Communications - Software Subs	199.00	199.00
Meeting Expenses	611.44	4,980.36
Membership Solutions Limited	21,933.00	1,571.29
NUS	31,600.00	10,000.00
Other Employee Expense	9,821.39	5,076.94
Other Events	3,224.85	0.00
O-Week Events	86,846.27	41,608.75
O-Week Food purchases	71.51	479.63
O-Week General expenses	0.00	1,169.43

O-Week Merchandise	5,327.18	8,640.00
Parenting Room	1,431.27	0.00
Printer	159.65	1,027.47
Department - Honoraria	3,470.00	(250.00)
Department - Stipends	96,475.34	51,232.54
Department - Superannuation	10,387.09	6,850.80
Salaries and Wages	593,021.45	531,526.88
Salaries and Wages - ANUSA Exec	127,672.82	111,080.73
Salaries and Wages - BKSS	40,145.84	36,276.11
Salaries and Wages - Event Coordinators	19,962.75	18,271.19
Superannuation Expense	97,480.96	92,242.29
Superannuation Expense - ANUSA Exec	13,278.80	6,993.55
Superannuation Expense - BKSS	4,627.98	2,080.25
Superannuation Expense - Event Coordinators	2,105.48	1,214.63
SAT Purchases - Grocery Vouchers	4,318.18	35,079.90
SAT Purchases - Student Meals & Others	16,772.66	1,702.73
Student Assistance Team Grants	33,280.36	184,353.82
Staff Amenities	659.31	130.30
Stationery/General Supplies/Postage	1,445.19	3,489.42
Student Engagement	871.03	17,714.24
Utilities	2,411.55	1,570.51
Workers Compensation Insurance	1,215.14	25,554.83

Total SSAF Expenses	1,541,303.07	1,535,004.62
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SSAF Surplus/ Deficits	(234,361.77)	(303,004.62)
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Other Income

Bus hire revenue	72.73	454.55
Interest Income	15,276.09	7,152.29
Miscellaneous (Sundry) Income	23,924.89	21,862.50

Bush-Week Income	0.00	7,380.14
Other Grant Funding	5,000.00	0.00
O-Week Income	44,273.56	17,347.73
Sales - BKSS	0.00	0.01
Ticket/Event Sales - O Week	29,923.16	5,347.00
Ticket/Event Sales - Others	5,407.52	0.00
Total Other Income	123,877.95	59,544.22

Other Expenses

Non SSAF Expenses		
Events Non-SSAF	5,498.00	0.00
Total Non SSAF Expenses	5,498.00	0.00
Total Other Expenses	5,498.00	0.00
Net Profit	(115,981.82)	(243,460.40)

Reference B

ANUSA 2023 Budget

Operating Expenses	
Accounting and Bookkeeping	\$1,500.00
ANUSA Committee Projects	\$500.00
Auditing	\$15,000.00
Bank Fees	\$2,000.00
BKSS Consumables	\$85,000.00
BKSS Non-Consumables	\$5,000.00
Bus Expenses	\$7,000.00
Bush Week	\$30,000.00
Clubs Funding & Council	\$155,000.00
Clubs Training & Events	\$10,000.00
College Representatives	\$2,000.00
Consultancy & Legal Expenses	\$20,000.00
Departments & Collectives	\$320,350.00
Education Committee	\$9,000.00
Elections	\$500.00
Equipment	\$5,500.00
Fees & Subscriptions	\$35,000.00
General Representative Projects	\$2,000.00
IT Support & Equipment	\$4,000.00
Leadership & Professional Development	\$30,000.00

Marketing & Communications	\$7,500.00
Meeting Expenses	\$3,000.00
NUS	\$34,760.00
O-Week	\$30,000.00
Other Employee Expenses	\$16,000.00
Parent Room	\$5,000.00
Printer	\$5,500.00
Replacement & Maintenance	\$3,000.00
Salaries and Wages/Workers' Compensation Insurance	\$1,830,875.00
Student Extracurricular Enrichment Fund	\$50,000.00
Shut up and write program	\$30,000.00
Skill Up	\$10,000.00
Social Portfolio	\$10,000.00
Stationery/General Supplies/Postage	\$5,000.00
Student Assistance Grants	\$100,000.00
Student Assistance Purchases	\$40,000.00
Student Engagement	\$20,000.00
Telephone	\$400.00
Utilities	\$13,000.00
Total Operating Expenses	\$2,953,385.00