

EXECUTIVE MEETING

Date: 16-07-21

Time Opened: 12:05pm

Attendees: Meg, Madhu, Sophie, Jin, Christian

Apologies: -

Minutes Taker: Meg

Time Closed: 1:25pm

AGENDA ITEMS

1. Acknowledgement of country
2. Declaration of confidential agenda items
3. Apologies and administration
 - a. Confirming last week's minutes
 - a. Executive and staff leave
4. Portfolio Reports
5. University Committees
6. Bush Week
7. ULH Location
8. WHS/EAP reminder
9. Other Business
10. Elections

MINUTES

Item 1: Acknowledgement of country

Item 2: Declaration of confidential agenda items

Item 3: Apologies and admin

Motion to approve last week's minutes (located in the folder)

Mover: Meg

Secunder: Madhu

Outcome: Passes

Item 4: Portfolio Reports

Madhu:

- ANU Alumni Awards
- ANU Appeals Panel endorsements for Academic Board
- ANU Crawford Leadership Forum work
- Academic Board Steering Group
- DVCSUE Change Management Plan
- PVC-Ed/Digital Experience Meeting
- Introduction to RRU new positions with DUE
- August 1 support service coordination + stakeholder management
- IDEA Oversight working group
- Bush week/FNP and Elections minor matters
- SSAF Rollover funds letter finalisation
- Legal matters + Office administration

Christian:

- AQAC
 - Class Rep policy nearly at last round of feedback!
 - Working with Vincent on CWs and Gender Pronouns policy
- RRWG
 - See below for last meeting update
- August 1st
 - Writing out report
- Bush Week
 - Online Market Day
 - Please give me your thoughts
 - Volunteer Coordinators
 - Sophie and I just decided
 - Briefings are next week
- I also attended the ACT Equality Workshop

Jin:

- Sending off prospectuses to BA and Lifeblood
- Figuring out finances for staff leave and FNP and Bush Week
- Attended CCE
- Ethical Sponsorships meeting last Friday
 - Decided final categories
 - Agreed on YWC collab
 - Will have one more before Bush Week to chat Market Day placement
- Met with Paint and Pinot for collaboration, went well
- Following up with ANU Consulting on Bush Week event
- Coordinating ULH

Sophie:

- Bush Week
 - Volunteers: vol coordinators picked, briefings next week
 - Departments: department fete, department events are coming in

- Budget: way under budget, work to incorporate Anna's overtime
- Coordinator hours: Anna to work 5 days next week and full time in Bush Week
- FNP update
 - Cancelled
 - Working with a smaller capacity and budget restraints for an event later in the Semester
- Clubs Ball
 - Quotes - looking at probably something like a \$17k budget with tickets being as cheap as possible
 - Exploring all the standard Canberra venues
- Ethical Sponsorships
- CCE
 - Club Grant problems – supporting CCE in managing this

Maddie:

- TLDC – willing to go through with passing pronouns motion
- NHC – sunday meeting for planning
- EDCon – really interesting and stayed for the whole thing
- Recently been going over my hours a lot
- EdCom – meeting on Sunday and tshirts have been shipped to the office
 - Productive ACT Hub
 - Great to meet advocates from around the country
 - New national week of action coming up in August
- Braddon Centerlink - deputies and I think we should post the petition on the ANUSA page
 - Noting that the petition is from a Labor MP – would need to manage potential appearances of political position
- Bush week – consulting my deputies about what they have the capacity to do (bbq ulh and market day with stickers that I need to print)

Meg:

- Elections – have consumed a lot of time
- Organising Sem 2 meetings
- Drafting changes to the Election Regulations to be passed at OGM 2 – working with Michael on these
- Working on some Governance Reform changes with CCE
- Finalised up much of the FOI Request
- Working on some FoC forms for Sophie/Anna
- Organising a meet up with my buddies
- Ready to start organising my committee meetings for next Sem yay – likely that they will be on Fridays again
- Some chaos with the website and various government docs being removed and then reappearing again?
 - Should be all fixed by Admin but let me know if you notice thing missing

Item 5: University Committees

- Christian: RRU Working Group now providing written reports and in favour of public data things
- Madhu: IDO Oversight Group and Academic Board Steering Group
 - o Appointed the two new ANU Undergraduate Appeals Reps have been appointed: Ben Yates and Sai Campbell
- Maddie: TLDC – working on assistive learning technology
 - o Pronouns motion was broadly supported

Item 6: Bush Week

- Volunteer Coordinators have been picked with briefings being next week
- Trying to work with Departments re getting events on the calendar
- Looking at operations being way under budget
- Considering running more online events to accommodate people being stuck in Canberra
- Working on balancing Bush Week Coordinator hours – will be working nearly full time prior to the week and full time during Bush Week
- Will be allocating Exec to events next week – will be more of the after hours events with Christian/Madhu taking on the higher risk events
- Market Day – applying for an ACT Health exemption
 - o One way walking path
 - o No sessions
 - o Have been in contact with Clubs and are thinking about external stallholders
 - External stallholders may be decided by application to ensure that we don't have too many
- Online Market Day – need to chat with Clubs, Isha and Benedict about making sure international student, students in isolation and clubs are happy with the market day arrangements
 - o Have had conversations with Clubs about the organisation of Market Day
 - o Meg suggested some kind of website update or online form
- ULH – bringing the BBQs down to Uni Ave is a huge effort each day so moving to Fellows could be better
 - o Hang a sign off of the ANUSA Balcony
- Daily meetings during Bush Week – may not be necessary

Action Items: Exec to chat to Sophie about work allocations; Bush Week Exec meeting at Wednesday 4:30pm and then normal Exec meeting

Item 7: WHS and EAP

Item 8: Elections

Action Items: Meg to provide Exec members an update on tasks for Election Week