

EXECUTIVE MEETING

Date: 08/08/23

Time Opened: 4:30

Attending: Luke, Phi, Charlotte, Grace, Kat, Ben

Apologies:

Minutes: Phi

Time Closed:

AGENDA ITEMS

1. Acknowledgement of country
2. Administration
 - a. Accepting the previous meeting's minutes
 - b. Declaration of conflicts of interest
 - c. Executive decisions since the last executive meeting
 - d. Declaration of confidential agenda items
3. Portfolio reports
4. ANU Committees
5. WHS/EAP reminder
6. Matters for discussion
7. Matters for decision

MINUTES

Acknowledgement of country

Administration

Accepting the previous meeting's minutes

No dissent.

Declaration of conflicts of interest

Executive decisions since the last executive meeting

None

Declaration of confidential agenda items

Portfolio reports

Ben

Selected tender for cafe consultants and have begun engagement

PG rep election

New reps inductions

Committee distribution

Underspend

Aug 1, future student safety campaign

EA process commencing soon

DSA campaign

Elections

PG initial reporting

Logo finalised

BY: Future Food for cafe consultant. They'll be coming down for a site visit next Tue, completed their request for info this afternoon. Uni is responding well to the fact that we've appointed them.

PG rep election - lot of work - thanks Phi.

Mostly doing inductions for paid ones, met with HDR and PG CW.

Committee distribution - have filled most committees w new PG reps

Aug 1st happened - really happy with how that went, good media coverage. Phoebe and I have started talking about a future student safety campaign.

EA process starting soon, Eleanor and I are working on preliminary stuff. ANUSA has its own EA, historically ANUSA/PARSA/Woroni, going forward will be ANUSA but Woroni covered by it if they will hire staff in future. Fairly involved process

DSA campaigns - running good campaign, access for all

Election admin stuff

PG initial reporting - working on a first report on PG stuff so far

Lastly, logo has been finalised

Grace

Class representative training

BKSS Hiring

Drafting out rep inductions for new reps

Will create election booklet

Doing election consultations

GK: Working on class rep training, taking a lot of time because I'm needing to redo it - was specific to UGs so lots of info needs to be done

BKSS hiring - very exciting

Inductions for new reps - nov/dec training but more PG specific, staff doing presentations

Kat

- Mostly ongoing from the past few weeks

KH: Not that much specific stuff going, all ongoing from the past few weeks. Helped Paria with BIPOC safe space budget but she was already perfect.

PG reps, started to collect their stipend forms so hopefully if they're collected by next week we can include in our next payment

Phi

- Meeting work
- PG rep work has taken up most of my time
- SRC Working Bees - Monday 3pm/Friday 2pm/Wednesday 10am

Monday 3pm/Wednesday 10am is best

Bea

BT: spent time in lead up with NTEU meeting last week, turned out disappointingly. Seems like a core group of people that haven't previously organised which is cool to see, hard to know what it will lead to. Spent a day and a half flyering for that last week. Need to clean up after BW, looking to get meetings started for the rest of semester

Luke

- HAC
- Staff stuff ☐
- National Welfare Officer Meeting

LH: Had first HAC meeting last week, not too large but good convos and decided on a good direction - focusing on reaching out to on-campus students about rising accommodation fees but tying in general housing stuff and SR review

Attended a meeting of Welf Officers across country. They're planning on releasing another report this year on the 15th of November, doing something at parliament and at ANU, they really want to collaborate with me. We can influence the direction of how that goes

PO; difficult to do parliament house and ANU

Charlotte

Took informal leave last week

Alas I have been busy today

CC: would people be happy to do a brief BW debrief if people have had time to gather their thoughts. Today I planned the rest of my term. Planning when Union Ball will be. Phi and I will be getting started on code of conduct stuff. I have clubs committee on tomorrow, there's appetite for another night markets - maybe just after the break, no time before break. Probably should do some reg reform. Thing to actually say is that I might start working on a PG events program, good thing that PARSA did, will talk to Erin and Yalan.

We discussed ideas for non-rep engagement, particularly in the Postgraduate space. Will revisit soon.

KH: do you need BW budget by SRC5

CC: if possible, could submit by time of meeting

ANU Committees

Extra SSC - Discussed underspend

WHS/EAP reminder

GK: clean stuff

Matters for discussion

Consults

BY: quick one from me – reminder that if people reach out for election consults, there's an expectation you do it – sent an email out for timelines, expectation is that you're prompt and even handed of how you give it to all people. For contesting people do not use any info gained for your own electoral purposes

BKSS budget

GK: it's not good. Might need a bit more money - I need to do exact figures, but for example it's been august for 1 week and our budget is 8,800 a month and we're over 3,000 because it's so busy. Talking a couple hundred dollars more just so it can be functional. Running it as cheaply as possible.

LH: how do these numbers compare to previous months

GK: because usage is high bc start of semester

LH: did we experience last sem

GK: yes it did, kind of depends, would say its much busier start of this sem

KH: we bidded for BKSS expenditure in underspend, have 10,000. Will try to move things around where we have space

GK: amazing thank you

SRC event?? Planning day etc. Considering new reps?

GK: we have new reps, PG reps, should we do a social event/ planning day / something.

BY: my thoughts - I think a planning day is over the top, I think the BKSS dinner was really good, not too noisy and people can talk, mostly about getting people to meet each other and meet as reps. Not a very expensive thing to run

CC: I think a planning day is overdue but some kind of communal rep thing is long overdue we should definitely do and reps have wanted one, I like the idea of a dinner I enjoyed it last year

BT: I think a dinner is good, I do think having some formalised other thing puts it in a more serious context and I don't think a day needs to be done, could be an arvo. Don't mind either way

BY: good point, entirely compatible with a BKSS dinner vibe. Could get butchers paper out for an hour

GK: yep

BW debrief

CC: bw happened, things I want to know are not just what worked and what didn't but also what specifically in relation to O-Week

CC: from my own experience the change of reporting lines was very beneficial, definitely areas where it resulted in not as smooth happenings but that just came with the fact that Erin hadn't done this kind of thing, things left til last minute, new procurement process. Majority of things moved a lot smoother because of it.

PO: made me really happy about the structure of bush week. I would like to see clubs officer being less and less stressed. Not much feedback. Erin supervising coordinators good.

LH: no thoughts because I feel like I wasn't involved, I did EWAG and was away and only came in halfway through preparations. Seems like it went well with you having less direct control, seemed less stress, seemed to run very well.

BY: I agree that it worked rly well, and I think it was good to see that I don't think anyone was at breaking point - level of panic lower. Some things didn't go smoothly, like procurement, I think it just needs a good spreadsheet

CC: other thing is that wouldve worked smoothly if it had been finalised earlier but erin and liana didn't get around to finishing it until later

PO: makes sense bc shes never done that, clubs has

CC: should be fixed for next clubs officer, lots of things that bc I was suddenly not the one controlling I forgot that they existed

BY: I thought market day in particular went really well, the amount of labour for exec was a lot smoother - particularly pack up, was so impressed with how quickly it went. I think there might need to be a bit more emphasis on event experience - lots of events I went to that were solid events but a couple of minutes of imagination of what it will be like to walk through event might have indicated a few things. For the RUC event a banner and table booking would've been necessary, breakfast back a few meters on balcony. BBT needed signage to it. Little problems but I think emphasising that as a phase of planning. With particular emphasis on PGs we need to think about non-fb marketing much more seriously - HDR wine and cheese went well but we can't depend on FB so thinking about sending out a good PG focused email the week before

KH; really happy that we're very within budget!! And I don't know why but we had a lot of PG events but a lot better than last year's BW.

CC: market day produced positive revenue!!

KH: I agree w the procurement process w ben, I know Erin and Liana said it was temporary but I think it works if we're more organised and I think it's important to do the appropriate induction for BW coordinators about it

CC: that was part of it for o-week as well

GK: I probably agree with the procurement stuff, the buying stuff did not work, not good with timelines – probably something that can be formalised and finalised. ULH wasn't great – will be better with Patrick – change in chain of command. The festival things we do, they maybe aren't working

CC: phi had no problem with them

GK: friday PG welcome went REALLY well, huge engagement, really well, PG events in week didn't go as well as you did. Exec shift thing – not sure if it

PO: was anyone used by them?

No one was

BY: I think in o-week it would have been better

CC: I agree, I barely needed to get up. If anything I definitely would have shortened the hours, by the time I left the office

GK: I think it definitely really works for O-Week, maybe less so for BW

BT: I thought it went really well, just reflecting from my role, prolly something I'll put in handover – knowing how to coordinate EWAG with them so it's clear for them more so so it makes more sense. When I was communicating w coordinators they were unsure why they were doing the work of stuff for EWAG. Thought we were departments. Just a specific conversation to have . Otherwise great week way less stressful

PO: also a lot of the stuff we were missing – we were weak on before and probably didn't get handed off to Erin

CC: yeah a lot missed. After o-week is over you forget what work you do

LH: are we gonna be adding new PG reps to buddies?

GK: let me think

JOINT exec department meeting is on friday at 3 !

Matters for decision