**EXECUTIVE-ELECT MEETING**

**Date: 27/9/21**

**Time Opened: 5:04pm**

**Attending: Christian, Chido, Jaya, Ben, Phi, Grace, Bea**

**Apologies: none**

**Minutes: Ben**

**Time Closed: 6:02pm**

AGENDA ITEMS

1. Acknowledgement of country
2. Administration
   1. Accepting the previous meetings minutes
3. Declaration of confidential agenda items
4. Portfolio reports
5. Matters for discussion
   1. CASS rep vacancy
   2. Departments
   3. SSAF
6. Matters for decision
7. Other business

MINUTES

**Acknowledgement of country**

**Administration**

Motion: accept the previous meeting’s minutes

Moved Phi

Seconded Ben

**Passed**

**Declaration of confidential agenda items**

**Portfolio reports**

Christian

* Handovers
  + Madhu to meet with some of you
* SSAF discussion

Chido

* Departments
  + Written a plan for reaching out to newly elected Officers. Unfortunately will have to zoom but I’m aiming for an in person/hybrid gathering of all officers this year or at least before their trainings will start in February
* Anti-Discrimination Policy
  + Been going through policies of clubs on campus and colleges. It seems like all priorities buzz words and not so much clear dos and don’t s. I think id like to see a clear list of what is unacceptable behaviour for the BKSS and the business especially.

Jaya

* Handover
  + Had meeting with Jin and Phi last week
  + Jin has given me a schedule of what the handover will look like, what will get discussed each week
  + First regular handover meeting will be this Thursday, will occur weekly until I start my role
* SSAF

Ben

* Handover
  + Had a second handover meeting with Meg
  + Chaired SRC reports, will be chairing CRC and most of next SRC.
* Clubs matters
  + Issued notice for CCE elections! Please send to anyone who would be good.
  + Worked with Meg and Phi to ensure proposed amendments to CCE structure won’t interfere with elections
  + Finished drafts for CCE reforms, mostly finished drafts for CCE stipend
* Disputes
  + Starting to work on Disputes Regulations but it’ll be a summer project.
* Other
  + Confirmed with Meg that the process to fill the CASS rep vacancy can start ASAP so that the person appointed can benefit from all of induction and then be officially appointed by Christian on December 1
  + Meg is happy to add us all to SharePoint asap so will hopefully avoid having to briefly use Google Drive then transition. Good for document management!!

Beatrice

* Ed Com
  + Began researching committee structures (for the Education Committee) that create democratic systems of accountability, while being effective structures for running campaigns and being accessible.
* Structures of Accountability/ Good Organising Praxis
  + Began re-familiarisation with Ed Officer election policy after time away from it. Reformatted the policy so it can always sit on the Ed officer’s desk.
* General
  + Have begun campaign strategy research.
  + Waiting to hear back about dates for starting handover, so therefore have not yet started the handover process.
  + Had the idea of running semi-regular film nights (three times a sem (wk 0/1, wk 4, wk 8/9, in the night cafe/bkss?)

Grace

* Have not started handover
* Will be meeting with IHC to discuss welfare issues at residential halls date TBC
* Had the idea to work with new ISD Officer to make a guide/resource to give to residential halls about welfare-specific things relevant to international students e.g. how to set up an Australian bank account, how to get the COVID-19 vaccination without a medicare card
* Accepted invitation to meet with Cat Yeong to discuss their work in the mental health advocacy space and the Welfare Officer role

Phi

* Market Day costs
* CC & email issues following the freshdesk motion - maybe considering changing the name of the Clubs Officer would be a good solution

**Matters for discussion**

**CASS Rep**

* ACTION: Ben will get interpretation on process for Christian

**Departments**

**SSAF**

**Matters for decision**