

EXECUTIVE MEETING

Date: 7.12.2023

Time Opened: 3:23pm

Attending:

PO

CC

MM

WB

SP

SK

LM

Apologies:

Minutes:

Time Closed:

AGENDA ITEMS

1. Acknowledgement of country
2. Administration
 - a. Accepting the previous meeting's minutes
 - b. Declaration of conflicts of interest
 - c. Executive decisions since the last executive meeting
 - d. Declaration of confidential agenda items
3. Portfolio reports
4. ANU Committees
5. WHS/EAP reminder
6. Matters for discussion
7. Matters for decision

MINUTES

Passed.

Acknowledgement of country

Administration

Accepting the previous meeting's minutes

Declaration of conflicts of interest

Executive decisions since the last executive meeting

Declaration of confidential agenda items

Portfolio reports

Phi

- Filing an insurance claim for the ute - got rear ended.
- Booked in with the mechanic 12th jan
- Almost done with getting committees done
- SSC
- Catch ups with exec
- Financial bumps in handover

Charlotte

- Pls fill out when2meet for meeting w/ dept officer asap, I'll bump in chat

- Buddies are done, you should've received them. Come chat to me if you have any question about it. Please shoot your buddies a message before shutdown.
- Purpose to be people's point of call in ANUSA – help them complete their projects.
- Progressing on training for exec and department officers – working out budgets

Will

- Talked to departments about funding changes – presented the changes to the funding
- Receptive generally
- Department EOY financial review
- College and gen reps sending out how to access funding pool
- Progress made on spending register

Milli

- Lots of time this week getting ready for SRC 0
- Good turn out
- Governance review

MM: Getting ready for SRC0, good turnout. Want to update the standing orders pamphlet.

Luke

- Ed email – clearing out and tidying up.
- EWAG
- Counter-Course Guide
- SOMAD Library
- Organising meeting.
- Mass borrowing of books
- Collection is being moved to chiefly
- AUKUS – meeting with wren this week.
- Examining Submarine spots.

Skye

- EWAG now has Co-Convenors! We have a Steering Committee Groupchat and we're going to coordinate meeting times
- Jan meeting with everyone.
 - o New Logo! If everyone is happy with it it'll go on our accounts
- Counter-Course Guide – some conversations, Luke and I having a meeting to set out the plan after exec
- Making it more accessible to students – college, etc.
- FoodBank – Started writing the draft proposal, mostly stalled until Phi gets the slides back from conference, doing research into funding sources, food sources, and comparable programs
- Housing Campaign – Began writing a first draft of the campaign plan, 3 phases (o week, open day, budget), will share a draft around when it's done (probably next week?)
 - o Legal advice – ACT government CAN intervene, makes a housing campaign much more likely to win real change

- Talk of having a report to present with the government.

Seungbin

- O-Week planning has started, small brainstorm with Kendall about potential event ideas.
- Lots of back-end stuff
- More brainstorming + planning tomorrow with Kelsie coming into the office !!
- Started planning out Clubs Workshop, have a rough agenda finalised. Currently analysing previous training materials from years ago to update and fill in gaps in knowledge.
- Communication channels
- Updating resources and centralising all those things.
- Gaps in knowledge.
- Reaffiliation of clubs + market day planning
- Brainstorming Postgraduate events engagement with Yalan
- Cleaning inbox

ANU Committees

SSC – nothing suprising.

WHS/EAP reminder

Matters for discussion

SOMAD

Lots of books in the BKSS

Post to go on facebook.

Descriptions for Kate

O-week expectations

Seungbin will be doing lots of work for o week

Take things off his plate before then

Shifts in the office

How we work with staff – no heavy lifting or hours in the sun

Erin will be here doing things in o week

Market day – highest engagement

Set up and pack down are important.

End of the day shift – clubs have to pack up stalls – supervising.

Cleaning up rubbish

Packdown should take an hour max

People to let phi know when you're working.

150-160 stalls at any given time.

ANUSA stall & EWAG

Matters for decision

- O-Week biz
 - o What is everyone's availability for the week of 18th-22nd Dec? Planning for O-Week discussion w. Coords
 - o Kelsie is starting tomorrow
 - o Workshop
 - o Before or after exec?
 - o 3'oclock
 - o What is the appetite for a party?
 - o Discussion about a party on friday night.

Things considered:

Financial viability

Buy-in from res halls

Having it in week three

Aims? What is it?

Location?

Institutional memory

Secret Santa forms

Action items

Everyone should fill out when2meet for exec -dept catch up

Charlotte to send buddy' policies

People to think about spending register and come back with a number to disclose and what should be disclosed.

Milli to send recurring calendar invites

Phi to message IHC and see what they think on party. Touch base in next week.