



# Clubs Council Executive Meeting Minutes

Meeting 1 of 2021

Tuesday, 26 January 2021

Location: ZOOM

Start Time: 2pm

## The Clubs Council Executive

| Position  | Name                           | Term Start      |
|---|--------------------------------|-----------------|
| Chair   | Joshuah Yeend                  | 1 December 2020 |
| Secretary   | Joshua Polak                   | 1 December 2020 |
| Funding Officer   | Dri Sinhababu                  | 1 December 2020 |
| Affiliations Officer  | Jeffery Yang                   | 1 December 2020 |
| Community Officer   | Elijah Smith                   | 1 December 2020 |
| Communications Officer  | Lizzie Heap                    | 1 December 2020 |
| Branch Officer: Discipline                                      | VACANT                         |                 |
| Branch Officer:<br>Special Interest                             | VACANT                         |                 |
| Branch Officer:<br>Political                                    | VACANT                         |                 |
| Branch Officer:<br>Humanitarian, Advocacy<br>and Social Justice | VACANT                         |                 |
| Branch Officer:<br>Faith and Religion                           | Ned Strange                    | 1 December 2020 |
| Branch Officer:<br>Arts and Performance                         | VACANT                         |                 |
| Branch Officer:<br>Culture and Language                         | Flony Anjilivelil              | 1 December 2020 |
| General Officer (x3)  | Tuan Trans<br>VACANT x2        | 1 December 2020 |
| PARSA Officer (x2)  | Kanishk Kumar<br>Benjamin Chew | 1 December 2020 |

Quorum: 7 Members

# Minutes

Meeting opened: 14:03

Chair: Josh Yeend

## 1. Acknowledgement of Country

I acknowledge the official custodians of the land on which we meet, the Ngunnawal and Ngambri people. I pay my respects to their elders, past, present, and emerging, and acknowledge their ongoing connections to the land, skies and waters of this region. I recognise that sovereignty was never ceded, and that this stolen land always has been and always will be Aboriginal land.

## 2. Apologies

### 2.1 Present:

- Dri
- Josh P
- Josh Y
- Jeffery
- Flony
- Elijah
- Ben
- Lizzie
- Ned

### 2.2 Apologies:

- Kanishk

Apologies accepted

### 2.3 Absent:

- Tuan

### 3. Suspension of Standing Orders

#### 3.1 Dri moved:

That so much of standing orders be suspended as would be necessary to enable the following to occur for the duration of this meeting:

1. That a member may speak for an undetermined period of time,
2. (a) That a member may speak without first being given the call by the chair,  
(b) The member must however be speaking to the agenda item called on by the chair,  
(c) This section does not prevent:
  - (i) The chair from maintaining order, or
  - (ii) A member moving a procedural motion to end debate
3. That a speaking order not apply,
4. That discussion and debate may occur on items that are not connected to an explicit motion.

Passed

### 4. Declaration of Conflicts of Interest & Confidentiality

- Chair will send out spreadsheet where a member can declare their conflicts of interests
  - No need to go into extensive detail especially if it's personal
  - Any declaration is confidential

### 5. Actionables Arising from Last Meeting

- Nil

#### 5.1 Introductions

- Each member introduced themselves and what their roles are
- Josh Y: Intention to open nominations for vacant positions after first years settle in
  - Will be discussed in another meeting
- Clubs Council is relatively new body
  - Can be difficult to understand what our role is

## 6. Budget and Process Reporting

- Dri
  - Few issues have come up
  - Will be dealt with in another meeting

## 7. Portfolio Reports

### 7.1 President's report

- Well done Jeffery for being up to date with affiliation
- Well done Elijah, shows your commitment to the role
- Well done to everyone for getting right into it
- Not as much time to get into the role because of Covid
- What has Josh Y been doing
  - December
    - Dealing with things left over from November that hadn't been dealt with by the previous CCE
    - Working with Josh P regarding a confidential dispute
    - Established working relationships with key ANUSA personal
- Chair specific
  - Meetings with other CCE members
  - Josh Y will get in touch with other CCE members
    - Some roles not very defined
  - Meetings with ANUSA members
- Additional 40 likes in the Facebook page
  - Elijah's club training post was engaged with well
  - 2142% increase in engagement!!
- Lots of email work
- Thanks to the PARSA reps
- Recruited to sit on student development committee
  - With a number of important posts from around the university

### 7.2 Secretary's report

- Tackling a Clubs dispute that has been carried over from the previous term. Confidentiality limits discussion, but time consuming.
- Helping clubs with constitutional issues. Malaysian Student Society reach out to ask for amendment assistance.
- Putting forward motion for a new amendment to help with Constitutional issues / amendment matters.
- ANU Rock Music Society having affiliation issues re: AGMs; tackling this.
- Liaising with the General Secretary re: any issues that might impact CCE.

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- Consultations with Chair & ANUSA Exec members.

#### 7.3 Affiliations report

- Affiliations are open
- 15 reaffiliation requests received
  - 1 reaffiliation sent via email, will not be accepted until they send request the proper way
- Club Constitution issues sent to Josh P for advice on affiliation requirement
- Jeffery concerned about lack of reaffiliation requests
  - Jeffery will send out FAQs to help clubs in the process

#### 7.4 Funding report

- Dri has been answering e-mail
- Dri intends to help Elijah with financial club's training
- Dri will consult with ANUSA regarding funding approval

#### 7.5 Community report

- Elijah has been working on the club trainings
- Clubs concerned that trainings were too late last year
- Lots of training material from last year will be used
- Special events training
- Governance training
- Finance training
- General events training
- Intention is for training to start in week 2
  - One session at night and one in the day
  - To provide for everyone
- Elijah hopes to liaise with ANUSA and other CCE members in regards to training
- Elijah has contacted Kate from ANUSA regarding marketing material
- Elijah will hold meetings with ANUSA in the coming weeks
- Social
  - Keen to get social events for CCE underway soon
  - Because we deserve some fun too!
  - If anyone has event ideas please let Elijah know
- Elijah hopes to get in contact with ANUSA to improve the clubs part of the ANUSA website
  - Reformatting required
- 

#### 7.6 Communications report

- Lizzie intends to sort out e-mails

#### 7.7 Discipline branch report

#### 7.8 Special interest branch report

#### 7.9 Political branch report

#### 7.10 Humanitarian, advocacy and social justice branch report

#### 7.11 Faith and religion branch report

- Ned has been planning on what he wants to do for the year
- Reaching out with clubs early is important
- Ned would like to continue event tradition

#### 7.12 Arts and performance branch report

#### 7.13 Culture and language report

- Looking forward to meetings and the clarity they provide

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- Flony hopes to expand his knowledge of clubs within his branch and how they operate

7.14 General Report

7.15 PARSA Report

- PARSA in the past existed to “rubber stamp’ things
- Ben hopes to change this

Josh P moved for a break, passed  
Meeting suspended at 14:57  
Meeting resumed at 15

## 8. Items to Discuss

8.1 Discussion on regular meeting time

- Josh Y
  - Important to have a consistent meeting time
  - Ok if you are absent once in a while
  - If there is a particular day and time you can't meet please advise

8.2 Discussion on ANU+

- Jeffery
  - ANU+ wants to start a process where club executive members can log hours as ANU+ volunteer
  - ANU+ is volunteer recognition institution
    - Hours can go on transcript
  - Will invite to next CCE meeting
- Josh P
  - Does that include us?
- Jeffery
  - Yes, as long as you don't receive any pay
  - Need to log your hours
  - Must be signed off by ANUSA Admin
- Josh Y
  - CCE might have to sign off on hours
  - Much to be decided and determined

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8.3 Discussion on QPay

- Jeffrey
  - QPay company offering union system to clubs
  - QPay system is a club management system
    - Very extensive system, customisable
  - QPay proposing that clubs adopt this system
    - They are very keen
  - Get QPay to pitch to us at a future CCE Meeting
  - Some clubs may not want to buy into this
    - Consultation with clubs needed
  - Might need to work with ANUSA
    - Integrate MSL funding system

8.4 Discussion on Affiliations

- Jeffrey
  - Lots of affiliation issues
  - Little unsure how strict we want to be with governance requirements
  - Outdated constitutions
  - How strict should the process be?
- Josh Y
  - Wants to be strict with bank statements
  - Better idea of where money is going is a good idea
  - Don't want to be too strict with constitutional requirements
- Jeffrey
  - Affiliations Policy needs to be updated
  - Lots of inconsistencies
- Elijah
  - Might organise some training on this issue

8.5 General Club Council 101

- General discussion ensued
- Josh Y
  - Ok to be unsure on what your role is at the moment



## 9. Items or Motions to Decide

9.1 Secretary (Josh Polak) moved:

That the Clubs Council Executive endorse the following proposed amendment:  
“Affiliation Policy (Constitutional Provisions of Clubs) Amendment”

Seconded: Josh Y

Passed

MOTION by leave

Affiliations Officer moved:

That the executive Accept the Reaffiliation Requests of the following Club for meeting the requirements of the Affiliations Policy:  
- ANU Debating Society

Seconded: Josh P

Passed

## 10. Funding Items or Motions to Decide

### 10.1 Funding Officer (Dri Sinhababu) moved:

That the following Liquid Reserve Grant (Section 4.5) be approved by the executive:  
“Event ID #3098 from MBA Student and Friends Association requesting a liquid reserve grant of \$200 as they have \$5 in their bank account currently.”

Seconded: Josh Y

- Josh P
  - Are the requirements of funding policy met
  - Is it for O Week
- Dri
  - Will be used for future events
  - Only have \$5
  - Dri approves
- Josh Y
  - Josh Y approved
  - Might need further justification in the future
  - But pretty close to O week so important they have money

Passed

### 10.2 Funding Officer (Dri Sinhababu) moved:

That the following Discretionary Grant (Section 4.6) be approved by the executive:  
“Event ID #3067 from Esports requesting \$25 for their Minecraft server costs for December.”

(REQUIRES THE SUPPORT OF TWO-THIRDS OF THE EXECUTIVE)  
(Paragraph 4.6.3)

Seconded: Josh Y

- Josh Y
  - Do we have info on clubs financial situation
- Dri
  - No
- Josh Y
  - Not uncomfortable with it passing
  - Might be worth getting more info in the future

Passed

## 11. Recall Actionables

Nil

Other:

Is the club's website up to date?

No

Meeting Closed: 16:07