



## AGENDA – College Representative Council (CRC) 4 2020

Wednesday 3 June 2020

<https://anu.zoom.us/j/93195633604?pwd=NUdSMHNRa0gwL1htVnNXSmx0T3g5dz09>

Meeting ID: 931 9563 3604

Password: 770532

### **Item 1: Meeting Open and Apologies**

Meeting open: 6:18pm

#### 1.1 Acknowledgement of Country

We acknowledge the Ngunnawal and Ngambri people as the Traditional Custodians of the land on which ANUSA operates. We recognise the continuing connection to lands, waters, and communities of all Aboriginal and Torres Strait Islander people. We pay our respect to Elders, past and present, and commit to standing with our First Nations people.

#### 1.2 Apologies

Sent via email to the General Secretary.

#### 1.3 Passing of previous meetings minutes (CRC 3 2020)

Mover: James Eveille

Secunder: Ben Yates

Passed

Procedural motion to suspend standing orders insofar as to allow for discussion proposed by Ben Yates. Passed.

### **Item 2: Executive Reports**

#### 2.1 President's Report (L. Day) [Reference A]

Takes report as read. No updates.

Motion: Accept the President's report.

Mover: Sam Lee

Secunder: James Eveille

Passed

Procedural motion moved by Ben Yates to move all reports, except the President's report, en bloc. Passed.

2.2 Vice President's Report (M. Janagaraja) [Reference B]  
Sent apologies to the meeting. Send any questions to [sa.vicepres@anu.edu.au](mailto:sa.vicepres@anu.edu.au).

2.3 General Secretary's Report (T. Heslington) [Reference C]  
Takes report as read.

- No questions.

### **Item 3: College Representative Reports**

3.1 College of Arts and Social Sciences [Reference D]

- Takes report as read.
- Wish everyone the best for exams and for the holidays.
- Q: Did anything end up happening with the pandemic scholarship?
  - A: Office of the CASS ADE said they'd keep us updated. Will send them another email soon.

3.2 College of Engineering and Computer Science [Reference E]

- Takes report as read.
- Social initiative: reached out the CECS Student Services and Honours Convenors and they're happy to work with us. EOI will come out soon through official channels.
- Been having a look at the operation of Course Reps. Looking at gaps in resources. Going to put out a survey to identify areas for improvement.

3.3 College of Law [Reference F]

- Law has extended CRS for some summer courses and all autumn courses. Unsure if this is the same across all course areas.
- CRN has gone to the Academic Board.
- CoL has to make about a 10% budget saving now. 20% by the end of the year. College students who are employed as casuals may lose their jobs.
- Q: Is the CRS extension for the summer that has just passed?
  - A: Yes, for two courses (Family Law and Law and Armed Conflict) that extended into semester one.

3.4 College of Sciences, Health and Medicine [Reference G]

- Takes report as read.

3.5 College of Business and Economics [Reference H]

- Summer courses will hopefully be running for major first year courses.
- Some exams have made adjustments that were against policy.
- Not aware of anything that has occurred within the College in response to the student media article.

3.6 College of Asia Pacific [Reference I]

- Takes report as read.
- People want to emphasise how helpful the early sign-up to semester two initiative has been. Would be great if we could share it on our own pages.

Motion: Accept all reports except all the President's report (already accepted).

Mover: Kriti Tripathi

Secunder: Spencer Cornish

Passed

#### **Item 4: Discussion Items**

##### 4.1 Proctorio update

- Lachy: Want to hear updates from Colleges about Proctorio. Largely a discussion to touch base.
- Skanda: Have not had any new notice of Proctorio courses over the past couple of weeks. Thanks to everyone for advocacy on course and College level. A number of courses are no longer considering Proctorio. Proctorio was discussed at TLDC last week. Moving forward, there will be discussions about what online assessment will look like in the future. In the short-term, there was a mixed response from the ADEs to the Proctorio advocacy. Largely, students have been effective and respectful in how they've raised their concerns. Discussed the report from the IHC about Proctorio – shout-out to Christian Flynn for putting it together. Need to provide support to individual students who may have issues with their Proctorio exams – should turn advocacy towards that.
- CECS: Five courses are using Proctorio which are more than was told to us before (were previously told two were trialling). It's now very close to the exam period and students are concerned. Mentioned in College Education Committee meetings that they're looking for feedback from students. In an Engineering course, a student reported that they struggled to complete the exam because they were worried about their eye movements being tracked. Strategy has focused on ensuring that every student feels prepared going into this. Some Course Convenors are taking lots of feedback into account.
- CASS: CASS has generally been very receptive. Understanding is that no CASS courses will be using Proctorio. Ideas and Politics course was requesting the use of Proctorio – Ben Wicks and the other course rep did a lot of advocacy.
- COL: Not much has changed. COL elected to not use Proctorio as it had already made the transition to entirely take-home exams. Possibility remains on the table for semester two. Probability is low because law exams are adaptable to a take-home format.
- CAP: In a meeting, CAP Reps were told that they wouldn't be given the list of courses using Proctorio because CAP did not want Course Convenors to be targeted. Will receive the number of the courses that will be using Proctorio. Did not expect it to be so unclear.
- JCOS: Been difficult because of the way science courses are assessed. In the last College Education Committee meeting, it was confirmed that most courses would not use Proctorio, we know of at least one course that is using it. There have been a number of academic integrity issues that have popped up. Have not received a lot of communication from students that are concerned about Proctorio. Have been talking to the ADE. Still unclear whether exams next semester will be in-person.
- CBE: Have not received much more information. Only aware of one course that is using it. Don't know if they have a list at the College-level.
- Sophie: Some Convenors are potentially using Proctorio next semester (or have not ruled out the possibility). What will our effort be next semester? Do we see Proctorio as a thing that should not occur under any circumstances?

- James: Tend to agree. Do not think ANU will move away from intending to use it. Pushing for ANU to completely reject it probably is not worthwhile. Better off making the case for Proctorio being opt-in. In CASS, Proctorio is not likely to be used, but some courses will probably use it. But do not think we should move away from students' concerns about privacy and safety.
- Sophie: Good chance that we might see online exams next semester. Convenors did not have enough preparation time this semester. Would be interested in advocating for courses that want to use Proctorio to also have to have an alternative assessment.
- Ben Y: Should push for Convenors to be upfront with their students about whether they are using Proctorio or not. Convenors don't seem to realise that Proctorio creates work for them (e.g. checking flags from exam behaviour).
- Ben W: ANU did not take the step to outsource proctoring – need to keep an eye out to make sure that does not happen. Currently a lot of work for Course Convenors to use Proctorio. Need to ensure privacy is not weakened.
- Lachy: Exams will have to be available in a remote format – next semester will likely have to have some sort of remote assessment format.
- Skanda: Students should absolutely be able to opt-in with fully informed knowledge if they want a remote exam. Need to make sure that students have as much knowledge as possible. Hope that the uni will continue to be cautious.
- Sophie: The main person in CECS who has used remote exams in the past – asked them about if there has been any direction from the university about how academic integrity issues will work this semester. Concerned that without direction, Convenors will treat academic integrity differently.
- Skanda: TLDC said that the normal processes for academic integrity would be followed. An option could be supplementary assessments, i.e. oral tests, which already happen for suspected academic integrity violations.
- Lachy: A separate body of the ANU would deal with the appeal. At that point, ANUSA normally does a big social media push to encourage students to reach out to the Student Assistance Officers. Can have a chat to the Student Assistance Officers about Proctorio. Can push issues on a structural level if many students have the same issue.
- Spencer: Important that we make sure that Convenors tell students if they will use Proctorio or not. A lot of the Convenors for next semester are not engaged with the issue because they are researching at the moment. Concerned about the first couple of weeks of next semester.
- Lachy: They're going back to the normal policy structure next semester, which means that we should find out about Proctorio use in the first couple of weeks of semester two. First target for our campaign next semester should be pushing to students that they can have a say in decision-making on assessments.
- Ben Y: Maybe also College Reps in their College Education Committee meetings make it clear that Proctorio use needs to be clear to students.

#### 4.2 Potential course cuts

- Lachy: CRC could be a good place to discuss budget cuts.
- James: Have heard about anthropology. Also have heard concerns about language courses. There are a lot of niche courses within CASS. Across CASS, the concern is the small niche courses that people who are halfway through majors/minors in won't be able to complete. Risk to Honours courses being cut also.
- Lachy: Have heard similar stories from other unis about CASS courses being targeted.

Do people have ideas about what our next step will be?

- Skanda: Want to be working with the NTEU on this as we have fundamentally the same interests in terms of protecting jobs and ensuring courses are taught. There was a noticeable silence about this in TLDC. A public campaign would be useful to demonstrate the value of smaller courses to students and to the reputation of the university.
- James: Did the last Education Committee discuss this?
  - Skanda: The last EC was the day before the budget shortfall was dropped by the ANU.
- Ben Y: Think that there will be slow reductions in courses until it's not viable to complete majors/minors in disciplines. Worth benchmarking how many courses are normally offered so we can see if this reduction is happening.
- Georgie: Enrol in the courses that you're wanting to take and enrol early. If the numbers are obtained early on, it's harder to cancel courses.
- James: Would be a good approach for us to take that the 10% cut does not have to mean a cut to courses.
- Lachy: Completely agree, however I believe the travel budget has already been absorbed into the budget deficit. Agree that they should cut down on the admin side rather than the teaching side. NTEU may have different priorities.
- Georgie: Law said that salary costs make up a lot of their expenditure.

#### 4.3 Feedback to AQAC on double degrees

- Taylor: AQAC has released a report and recommendations on flexible horizontal/vertical double degrees. This review seems to have been going on for a while and seemingly is in the final stages.
- Recommendations – Flexible Double Degrees:
  - 50 most common options would be promoted more.
    - Feedback:
      - Especially in CASS wouldn't really allow flexibility as it has a massive impact on niche degrees that probably wouldn't exist.
      - Would look like devolving degrees into arts/commerce/ science in the long run.
    - Recommend specific electives.
    - Enhance flexibility with minors/majors.
  - Recommendations – Flexible Vertical Double Degrees:
    - Remove the “flexibility” of it and revert it back to the four original ones.
      - Due to a massive decrease in enrolments and drop outs.
      - Feedback:
        - No concerns noted about this recommendation.
      - Taylor: Will reach out to PARSA to see their thoughts on this recommendation.

### **Item: 5: Other Business**

#### 5.1 ANU budget cuts and student employees

- Georgie: A research assistant from the CoL emailed Georgie. The majority of researchers will lose their funding for research assistants for next semester, at least in the College of Law. 86% of costs in the College are for salary costs. Programs for student support could be cut, i.e. PAL.
- James: Concerned about PAL cuts. CASS made some efficiencies in this system

already.

- Skanda: College Reps are the best people to gauge what the best outcome for students is. Generally we should oppose cuts.
- James: If we engage with the NTEU, it will be difficult for them as I doubt a lot of student employees are union members.
- Lachy: It is likely that the response will differ depending on Colleges.
- Ben Y: We're not that good at dealing with job cuts, it's not what we do. Reaching out to people who know what they're doing there is good.
- Georgie: College Reps could take ownership of emphasizing programs and student researchers to the quality of education that students receive.
- Lachy: Another bad thing would be if we put such a good argument to the uni about peer-led programs that it ended up coming out of SSAF next year. Should push for these programs to continue to be centrally funded. There is a new DVC from the Uni of Melbourne that has a different SSAF culture compared to ANU – SSAF is for students there. May be an opportunity to show the new DVC the good work of ANUSA. Personal goal is to get the uni to draw a line about where essential services need to be centrally funded.
- James: Should all be considerate of SSAF in our advocacy.
- Lachy: Should have a more in-depth discussion about SSAF at our next CRC meeting.

## 5.2 College Rep budget

- Lachy: Reminder that you'll get an update at CRC 5 from Maddy about how much is left in the College Rep budget.
- Georgie: Is it good to try and find a way to spend that money?
  - Lachy: Two schools of thought on this – 1. No big budget losses from ANUSA, therefore should use it as we normally should. 2. If we don't spend it, it goes back into the SSAF pool for next year. Lachy is of the opinion that we should aim to spend it (but not wastefully).
- Sophie: If we decide that we want to spend the money, it would be good to brainstorm at next CRC or on Slack.
- Lachy: Maddy will be at the next CRC too so will be able to help with questions about spending money.
- Sai: How quickly can you expect to get a refund if the College Rep budget is used?
  - Lachy: Will send you an email.

## Item 6: Meeting Close

Meeting close: 7:41pm

Expected close of meeting 8pm

## **Reference A**

Refer to the President's SRC 4 report.

**Reference B**

Refer to the Vice-President's SRC 4 report.



## **Reference C**

Refer to the General Secretary's SRC 4 report.

## Reference D

### CASS Representatives Report CRC 4

James Eveille and Samuel Lee

#### Executive Summary

1. General Updates
2. Ongoing and resolved issues with courses
3. Final Words on Semester 1

#### 1. General updates

We have continued to advocate and support CASS students particularly in regards to Proctorio which we will elaborate on later. We have also been happy to advertise for CASS some of their new programs and academic videos that will help support students such as the CASS My College Drop-In sessions. This is an exciting new peer support session run by experienced, older year students. We encourage CASS students that need advice and support to consider using this fantastic resource. We have also managed to get CASS to update our contact details on their Student Rep page so hopefully more students can get in touch with us. If you need contact us you can do so via email – [sa.cass@anu.edu.au](mailto:sa.cass@anu.edu.au) - or via our facebook page - <https://www.facebook.com/anusaCASSreps/> .

We have also followed up with CASS about their CASS ADE Pandemic Emergency Grant that the CASS ADE Geoff Hinchcliffe mentioned he was trying to create at the last CASS Education Committee meeting. Unfortunately the office of the CASS ADE has stated this is still at discussion phase and is yet to come to fruition. We will let CASS Students and ANUSA know if it does indeed happen and we are hopeful that it still will.

#### 2. Ongoing and resolved issues with courses

The use of Proctorio has been a prevalent issue since the last College Representative Council. We were delighted at the creation of the master list and the google doc form where ordinary undergraduate students could let ANUSA know which courses were using Proctorio. We would like to thank Education Officer Skanda for creating these helpful resources. Through the google doc form we were made aware that one course POLS2119 Ideas in Politics intended to use Proctorio. POLS2119 Course Rep and Gen Rep Ben Wicks and us both sent separate emails lobbying the course convener to not use Proctorio. On May 25<sup>th</sup> the course convener reversed her decision, a result we are very happy with. We would again like to thank Ben Wicks for his work and advocacy on this matter. We have also been encouraged at the revitalisation of the CASS@ANU facebook group in light of the news surrounding Proctorio.

At the time of writing of this report we are unaware of any CASS courses that are definitely using Proctorio. As we have mentioned in our previous report five of the nine CASS Schools have declared to this they are not using Proctorio, namely the Schools of History, Sociology, Demography, Arts & Design and Philosophy.

Through the google doc we were made aware of numerous courses in the four other schools that are not using Proctorio. These are: BIAN2064, BIAN3016, BIAN3021, EURO2012, GEND1001, GEND2036, GEND3016, GERM2103, LING1001, MUSI1113, MUSI2227, MUSI3309, POLS1005, POLS2009, POLS2133, POLS2135 and POLS3001.

We commend all of the schools and courses that are not using Proctorio and encourage all other CASS schools and courses to do the same and declare their non-use.

If you are aware of any CASS courses that are using Proctorio please let us know so we can support and advocate for you. We remain strongly committed to supporting CASS students and their opposition to the use of Proctorio.

### 3. Final Words on Semester 1

It has already been an extremely challenging semester for all CASS students given the COVID 19 situation. Going into exam session we encourage CASS students if you need a helping hand with anything – advocacy, advice or even just general support – to please reach out to us. Finally we wish CASS students, ANUSA Reps and all ANU students the very best of luck during the exam season and hope you all enjoy your well-deserved winter holiday break afterwards! 😊

## Reference E



Australian  
National  
University



### COLLEGE OF ENGINEERING AND COMPUTER SCIENCE REPRESENTATIVES' REPORT #4

[Sophie Burgess & Kriti Tripathi]

#### Main Updates

- More courses have emerged that are currently trialing Proctorio than were let on.
- Issues with final exams
- Social initiative is progressing.

#### Academic Issues

Agenda	Further Information
Ongoing: Final Examinations	<p>We now are aware of 5 courses which have trialed or have planned to trial Proctorio for use in final examinations. This issue has come up very close to the examination period and student concerns regarding this have also been a subject of discussion in the RSEEME and RSCS Curriculum Development Committee meetings. One particular course showed positive trialling/consultation stages, where students were given the opportunity to test and give feedback on a whole range of matters. This course decided not to use Proctorio due to student feedback on not feeling comfortable during practice exams.</p> <p>Some students who have approached us have been concerned about the lack of student consultation in this process in other courses. This matter has been discussed with the AsDir(E)'s of RSEEME and RSCS, with plans to follow up with conveners who have not yet consulted students. Feedback has also been passed on with recommendations as to how to best engage students in this process so that quality and honest discussion is facilitated.</p>

#### Social Initiatives

Agenda	Further Information
Honours Support Initiative	<p>Ongoing collaboration with the student services and the honours conveners of both schools in CECS. EOI forms for speed meet a supervisor event to come out in the next week. Introductory webinars to honours and what it entails are in the process of being organised. Measures required to make this webinar and the subsequent event a permanent activity for the long-term (every semester of every year) are being investigated and discussed. It is hoped that both schools will get involved, with Kriti currently leading with the RSCS conveners and Sophie still in the early communication stages with the RSEEME convener.</p>

#### Other Agendas

<b>Agenda</b>	<b>Further Information</b>
Course Rep Redevelopment	CECS Reps have been involved in the Future of Course Reps Working Group (by Ben Wicks). Currently, the activities in CECS with Course Reps has been summarised for the working group, and further developments in CECS have been discussed with team members from Student Services. It is currently planned to investigate some options of furthering the Course Rep experience for students and conveners through additional support, resources and other initiatives. It is planned to send a survey through to past/current course reps, as well as conveners, to identify key gaps or areas for improvement.
CECS Student Experience Committee	Student Services have expressed interest in re-forming the CECS student experience committee/forum, whereby student leaders from societies/groups come together to consult on a range of student experience matters and issues. They are currently getting consultation on what the meeting format/attendee list should look like for maximum effectiveness.

## Reference F

### CRC 4 REPORT - COLLEGE OF LAW REPRESENTATIVES

#### **Semester 1 Exams**

##### *Timetabling*

We had a number of concerns from students who were taking compulsory law courses together at the times recommended on programs and courses. These students were concerned that these exams had been scheduled very close together (both APL and Criminal Law, and Admin and Property Law have been scheduled on consecutive days). Students had raised these concerns when the draft timetable had been released but there was no change to dates in the final exam.

Georgina raised these concerns with college of law admin staff at a meeting last week, and asked whether there was any ability to change the timetabling. She was advised that the reason for these consecutive timetabling was likely in order to avoid clashes with law and other non-law courses students were taking. Additionally, given the large number of students in compulsory courses the CoL requests that the exams be scheduled earlier in the exam block to allow for time for marking to be completed before semester 1 grade release. CoL advised us that they do provide information to the timetabling office about what courses are recommended to be taken together and this is something that they ask is avoided if possible.

We were also told that students will be able to apply for exam deferrals so long as they have supporting documentation and that they can email CoL Enquiries if they would like further advice or assistance.

##### *Time Zone Differences*

We have also been contacted by students concerned about time differences resulting in their exams being scheduled quite early in the morning - with some particularly concerned as they have consecutive exams like this. We have been in touch with the CoL to discuss alternative arrangements that can be made for these students across the board and are awaiting a response.

#### **Seasonal courses**

##### *Late Withdrawal*

We have also been advised that students undertaking certain Summer courses (those that have run largely into semester 1) and currently undertaking Autumn courses in the College of Law will be able to apply for late withdrawal as there was no extension on the census date. Students wishing to do this are advised to contact Elaine Ee in the student admin team who can provide them with further guidance as to how this can be done.

##### *CRS Grading System*

We have also been advised that the CRS grading system will be available for these law courses. This will be run differently to the procedure for the semester 1 CRS grade elections and more information will be made available around grade release. We have been advised that students will have 5 days after grade release to elect for the grade to be recorded as CRS. We have also been advised that students who appeal their grades will be eligible to elect to CRS after their appeal has been finalised.

#### **Return to Campus**

##### *Classes*

We have been advised that the college is looking at options for running some in person

tutorials for semester 2 courses for first year LLB and JD students. This has yet to be confirmed as it is subject to ANU teaching spaces being made available but there will be updates in the near future.

#### Student Services Office

We have been advised that the student services office staff will return to campus by O-Week for Semester 2. They will continue to host appointments online for students who are unable to attend campus in person.

#### **Budget Cuts and Student Employees**

We have recently been made aware of potential job losses for students working for the college as research assistants as a result of the ANU's budget reduction measures. We don't have much further information at this point but will be raising it at CEC 3 next week and hopefully will have a further update to provide at a later meeting. We note that it appears like all colleges will be impacted in a similar way - this would be something we would be particularly interested in discussing further.

#### **2021 Elective Availability**

We have been advised that CoL are hoping to publish the full class list for 2021 by early August. They have also confirmed that there will be additional Summer course offerings, they are hoping to have 6 summer courses available at this stage for LLB students.

#### **International Programs**

The Kyoto and Alabama programs have been cancelled for this year/ early next year. The Myanmar and Geneva programs are currently postponed until June/ July next year but this is subject to further information as to the Covid-19 situation closer to the time.

## Reference G

### CRC 4 JCOS Report

*Joint College of Science Representatives: Yasmin Potts and Sai Campbell*

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#### Executive Summary

1. Proctorio Update
  2. College Education Committee Meeting 25/05/2020
    - a. Next semester teaching
    - b. Student engagement
  3. Academic Concerns as of 28/05/2020
  4. National Science Week Updates
- 

#### 1. Proctorio Update

Sai attended the College Education Committee meeting on Monday 25/05/2020. She reported to the committee that many students were extremely concerned with the use of Proctorio and did not want to take their exams if they would be invigilated through Proctorio. Anna Cowan (Associate Dean of Education) reaffirmed that the vast majority of courses would not be pursuing Proctorio-invigilated exams. Lilia Ferrario (Maths) confirmed that there would be no Proctorio used for exams in Math. Michael Platow (Psychology) also confirmed that Proctorio would not be used in psychology. It was confirmed that students could negotiate to take a deferred exam if their convenor still intended to use the software. However, it cannot be guaranteed that deferred exams will be able to be invigilated in person next semester as this is dependent on the university's yet undecided policies on in-person exams. It was also flagged that alternative forms of assessment have already highlighted a number of cases of academic integrity violations. As Science Representatives, we continue to advocate for students who do not wish to use Proctorio and negotiate on their behalf for deferred exams or alternative forms of assessment.

##### a. College Education Committee Meeting 25/05/2020

##### b. *Next semester teaching*

It was communicated that all courses for next semester will be required to have remote-learning options. There will potentially be some on-campus learning but this will prioritise labs and workshops. It is unclear as to whether tutorials will be run in-person due to capacity constraints at this point.

##### c. *Student engagement*

Many committee members expressed their concerns with maintaining student engagement, both from an academic and social perspective. Many convenors and Deans have had feedback from students that they feel lonely and unengaged. As College Representatives, we are also disheartened to see the impact remote learning has had on student well-being and sense of connectedness. Suggestions that have been put forward include leaving zoom chats open after a tutorial has finished so that students can talk to each other without the tutor as well as organising official chat channels using MS teams. However, one committee member did say that, in previous years, this has had issues with cyberbullying. We believe that as representatives, one of our primary focuses for next semester should be working on ways to ensure students feel connected and engaged.

#### 2. Academic Concerns (28/05/2020)

Course	Concerns	Action Taken	Follow-up
BIOL1003	Use of proctorio raised by a number of students through official email	Course convenor contacted. Response received advising that we speak with course representatives.	N/A



	channels and personal correspondence.	Representatives confirmed Proctorio use. Sai advised students to pursue a deferred exam if no changes were made.	
PSYC1003	Confusion over assessment due to contradictory communications. Student contacted us asking what to do.	Yasmin advised student to contact tutors and course convenor.	Awaiting updates.
MATH3511	Alleged academic misconduct.	ANUSA representative was found to advocate on student's behalf at meeting.	N/A
MATH2301	Failure to release grades for deferred exam.	Yasmin contacted the course convenor about releasing the student's grades.	Awaiting response from convenor.
ENVS2020	Word count and grade query	Yasmin has contacted the tutor and course convenor querying the grade. The convenor has communicated that they are happy to speak to the student about the grading.	N/A

### 3. National Science Week Updates

An ANU SEED Grant application was submitted Sunday 10/05/2020. We are pleased to have been successful in obtaining a grant of \$1575 this year. We have planned (in conjunction with the CECs reps) for collaborations with the ANU Astronomy Society, ANU Computer Science Society, ANU Chemistry Society and ANU Science Society. The events will all be online.

## Reference H

# CBE representative report 4 – David Harvey and Jye Beardow

We have not received many emails from students since the last CRC despite an increase in Facebook traffic from some student media discussion. There have not been any major changes in the CBE and the education committee meeting did not have much relating to undergraduate students. The CBE internship program for semester 2 has now also been moved online.

### **Summer courses:**

The CBE is tentatively considering running summer courses next year for some of its larger courses that have been disrupted due to COVID, this hasn't been fully confirmed yet but we will be following up to try and make sure this happens. My understanding is that it will mostly be relating to courses like STAT1008 or FINM1001.

### **FINM3006 exam scheduling:**

The FINM3006 exam time had been moved without sufficient notice, this has since been changed and any affected students should now be notified of the correct exam time.

### **ECON3101/2101:**

There was a lot of discussion among students the past few weeks after Observer published an article about negative student feedback and a response was published in Woroni from a tutor. It is possible that ECON3101 may introduce EMET1001 as a pre-requisite which could hopefully help with some of the issues that students are experiencing with the course. I am not aware of any other developments in this area but if anyone has any further concerns feel free to reach out directly.

## **Reference I**

### **ANUSA CAP Reps Spencer Cornish & Millie Wang CRC 4 Report**

#### **CAPSS Meeting – 23<sup>rd</sup> May**

The College of Asia and the Pacific Students' Society invited us to attend one of their regular meetings to discuss ways we can facilitate collaboration with them, as our efforts together might help create more engaging events and initiatives. In Semester 2, we will be meeting over Zoom with the executives from the other CAP-affiliated student societies in order to work together on creating these types of events. We will also be thinking about the longevity of CAP student societies, by thinking about how we can leave a foundation for CAP societies to continue their events and initiatives into next year and beyond. CAPSS has also set up an online session for essay writing advice and tips on Thursday 4 June, where we will be present to provide any advice or tips about CAP in general. We will also be discussing with the CAP Student Centre about any help we can provide, such as any CAP-specific academic resources. The session will focus on take-home exams as that is the main form of assessment for most CAP courses this semester, due to the nature of online teaching. During the winter break, we will likely hold an online Semester 1 Feedback Session for CAP students, where any student who took a CAP course this semester or is in a CAP degree, can drop in and tell us about their thoughts on the way CAP courses were run in Semester 1 and also what they liked about CAPSS events and how to improve them for Semester 2.

#### **Scheduled Meeting with CAP Student Centre**

We continue to have our fortnightly meeting with members of the CAP Student Centre. In our last meeting, the main topic of conversation concerned devising new social and academic initiatives to increase student engagement with CAP. This discussion followed several CAP-run events (academic talks, degree planning seminars, online-learning consultations) which had received low attendance. It was agreed that we as the CAP student representatives would attend the CAPSS Meeting on the 23<sup>rd</sup> May to further collaborate on planning new events within CAP. Another important topic was discussion of a finalised list of courses using Proctorio. The members of the CAP Student Centre stated they were happy to share the number of courses using the technology, however, would not

share the individual course codes to protect convenors who already have been targeted in several instances.

#### **CAPEC 4 – 25<sup>th</sup> May**

We again both attended CAPEC 4 on Monday 25<sup>th</sup> May. The issue here of primary concern to undergraduate CAP students was the deliberation on how to deliver semester 2 courses. Before discussion began on this topic, the meeting's chair provided several important updates, including: the published Semester 2 dates remaining the same, guidelines on the return to campus being made available soon and ANU being currently engaged in talks with the government to bring international students from China via chartered flight before the travel restrictions lift. Following this, the committee raised several concerns for teaching next semester. For one, some recognised the difficulty of the proposed hybrid teaching method and recognised the need for more 'face-to-face informal activities' by convenors and tutors to keep up student engagement and enrolment numbers. Additionally, there was brief conversation on how the budget constraints will impact CAP next semester, with a timeline running until the end of June set for the decision on how the savings will be distributed. Aside from the talk on next semester's delivery, there was a report raised that assessed the effectiveness on Flexible Double Degrees, focused particularly on the potential of removing Flexible Vertical Degrees. Within this, several committee members mentioned that it has been difficult for students in the Flexible Vertical Double Degrees to progress to their nominated Master program for various practical reasons (e.g. timetabling and scheduling).