

Australian National University Students' Association

Student Services and Amenities Fee 2016 Funding Proposal

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Executive Summary

Background

The Australian National University Students' Association (ANUSA) is the peak representative body for undergraduate students at the ANU and is tasked with the advancement of undergraduate interests, provision of services and development of the undergraduate community. Each year the Association strives to build on past successes to continuously improve upon the welfare and advocacy services provided by ANUSA to students. In addition, through seeking feedback, consultation and reflection the Association aims to remain dynamic and flexible to changing student needs.

To achieve the objectives of the Association and to enrich the university experience for all undergraduate students, ANUSA has four core operation areas:

- Administration
- Salaries & Wages
- Student Engagement
- Welfare & Advocacy

SSAF Bid

In 2016 ANUSA is seeking the sum of **\$1,773,922** of which **\$605,623** counts for shared services and programs ran in collaboration with PARSA, ANUSM and University Divisions. The unique operations of the association have decreased by **\$157,339** and shared services have increased by **\$316,775**. This increase in shared services is a result of additional staff and greater collaboration with our partner Student Associations, PARSA and ANUSM.

Following the SSAF meetings on the 22 and 29 October 2015 this resubmission was prepared. It reflects appropriate savings where possible, more detail for line items as requested during the meetings and greater consideration towards 2015 expenditure and income. This process was reflective of the [ANU-ANUSA SSAF Funding Agreement](#).

The SSAF bid has been constructed following an expansive consultation period with ANU students, other Student Associations and University administration. The funding requested will be used for the provision of vital and ongoing projects including:

- Free legal, tax and migration advice
- Provision of emergency grants, student meal program and free breakfast program

- Student engagement and community development events and programs such as O-Week, Bush Week, Sex & Consent Week, and many more.
- Coordinating advocacy and welfare initiatives such as Mental Health Week, NAIDOC Week, Spoon Week, Racism Is Week, Climate Week, the Pledge and more.
- Supporting ANUSA departments (Disabilities, Environment, Indigenous, International, Queer* and Womens) which represent and support marginalised students at ANU.

Some new initiatives for 2016 include:

- School Outreach Program for students in the School of Art and Music
- Non-Residential and Honours Student Engagement Programs
- Greater collaboration with PARSA and University divisions
- Ethno-cultural Committee
- Day On The Greens
- C&S Networking Events
- Final Exam Health & Wellbeing Programs
- Video advertising to increase awareness about the student support services
- Inspirational Speaker Series

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Overview of the Association

The ANU Students' Association is the peak representative body for all undergraduate students at the University. ANUSA's primary objectives as specified under Section 3 of the ANUSA Constitution include:

- (a) to promote the welfare of and further the interests of ANU Undergraduate Students;
- (b) to work for quality and equity in higher education;
- (c) to afford a recognised means of representation for ANU Undergraduate Students within the University and the wider community; and
- (d) to foster community, equity and diversity within the University.

The Association's strong and direct relationship with its constituency enables the organisation to be an effective agent in representing the undergraduate student body's interests to the University and wider community. Equally, it also proves a valuable asset for the University in conducting student consultation and gathering student opinion as demonstrated throughout 2015 by EdTalks, University Medals Review, PhB Review, Proposed changes to Academic Calendar, ANU Moodle Theme Update Project and more.

As a student led organisation, ANUSA is reliant on the commitment, dedication and collaboration of its representatives to deliver its goals.

Moving into 2016, ANUSA will continue to be:

- The premier undergraduate student body capable of professionally and effectively representing students and enacting change;
- An organisation focused on long term sustainability;
- An Association which strives to be proactive, not reactive and values communication, consultation and innovation; and
- An Association which invests in the personal and professional development of its members.

Financial Governance

Effective financial governance is a key priority of the Association. In fact, ANUSA considers it fundamental to successfully achieving the objectives of the Association and being responsible stewards

of student contributed funds. In 2015 the Association continued to improve in this area. The following are some of the highlights.

- The President, Vice-President and Treasurer attended a Directors training course facilitated by AICD, with a section specifically focusing on financial governance.
- Recruitment of a CPA qualified Finance Officer shared between ANUSA, PARSA and ANUSM.
- Continued review and improvement of processes and procedures through the Student Associations Finance Committee
- Better utilisation of online accounting system (Xero) to enable easier tracking of expenditure and reporting throughout the year
- Briefing all representatives and staff with a financial responsibility as to the Associations processes and procedures, including BKSS managers, O-Week and Bush Week Directors and Department Officers.

In 2016 the Association strives to further its financial governance, with an overall aim of ensuring there is adequate documentation and clarity in this area for long term sustainability. A particular area of focus over the 2015/16 summer period will be reviewing the Associations cash handling processes.

2016 SSAF Submission

Overview

This submission details ANUSA's requested funding from the Student Services and Amenities Fund (SSAF) for 2016. The submission has been structured to provide an overview of the total amount requested, broken down by both line items (see Table 1) and the different SSAF categories (see Table 2). In addition, this section includes information regarding the methodology used in the development of the submission. The submission further details each of the Association's broad categories of expenditure as outlined below:

- Administration – the necessary expenditure for all the administration services needed for day to day operations and ensuring the Association is compliant with all requirements. This section includes costs of utilities, printing, auditing and more.
- Salary & Wages – including but not limited to the cost of all professional staff, ANUSA Executive, Department Officers, College Representatives and BKSS managers. Note some of the professional staff are shared across ANUSA, PARSA and ANUSM.
- Student Engagement - Funding for Clubs and Societies, first year camps, cultural and language programs, social committee as well Orientation Week and Bush Week (plus much more). Note the funding for Clubs and Societies is a shared service between ANUSA, PARSA and ANUSM.
- Welfare & Advocacy – Legal advice, assistance with Centrelink, tax advice, emergency grants, student meals program, second-hand bookshop, accommodation issues, mental health, ethno- cultural and safety on campus committees, NUS accreditation and leadership development.

Justifications are provided for any items that have seen a significant increase or decrease in comparison to the 2015 submission and/or any new initiatives planned for 2016.

Student Consultation

Consultation is core to ANUSA's operations and ensures we are able to represent undergraduate students' needs. As such, this submission reflects the ideas of hundreds of undergraduate students at the ANU. Over September and October, the Association ran five student forums held variously at On Campus Residences and in Union Court to engage a diverse range of students. The forums presented the history of SSAF, discussed the funding agreement and how the different associations bid for funds, outlined where SSAF was spent in 2015 and provided an opportunity for students to contribute ideas for inclusion in the 2016 bid. In addition, to make the consultation process as accessible as possible (especially for non-residential students and students with disabilities) the Association engaged students' online, providing similar information to the SSAF forums and the ability to view a 2015 budget presentation and submit ideas electronically. These pages can be accessed below and were communicated through the ANUSA newsletter to all undergraduates and through the Association's social media channels.

Ideas for 2016 SSAF Bid - <http://www.anusa.com.au/ssafideas2016/>

What is SSAF and where is it spent? - <http://www.anusa.com.au/anusa-ssaf/>

Overall the consultation process engaged over fifty students face-to-face and thousands through online channels.

Methodology

This submission has been developed using the projected totals for the 2015 year, based on the actual expenditure as of the 17 September 2015. Where relevant, inflation has been accounted for at 3%. Note the 2015 SSAF Allocation has been provided to allow for comparison. Following meetings with Richard Baker and the other Student Associations, this resubmission reflects advice and decreases in requested funding where appropriate.

Two tables have been provided below. Table 1 provides an overview of the 2016 submission broken down by line item. Table 2 provides an overview broken down into the different SSAF categories. Note the breakdown into different SSAF categories assumed the equal distribution of funds for line items with more than one category.

Table 1 Overview of ANUSA 2016 SSAF Submission

ANUSA SSAF Bid 2016 The Australian National University Students' Association Incorporated For the year ending 30 November 2016					
#	Items	2015 Projected Totals	2015 SSAF Re-submission	2016 SSAF Bid	SSAF Categories Applicable
1.01	Accounting/Bookkeeping	\$33,937	\$37,559	\$0	c
4.01	ANUSA Committee Projects	\$26,500	\$45,000	\$45,000	a, b, c, f, m, n, o, p, q, r, s
1.02	Auditing	\$8,055	\$7,276	\$8,100	c
1.03	Bank Fees	\$2,402	\$3,572	\$2,500	c
4.03	BKSS Food/Consumables*	\$15,595	\$10,000	\$20,000	b, c, l, r
4.02	BKSS Non-food*	\$3,938	\$6,000	\$5,000	a, b, f, i, s
1.04	Bus expenses	\$4,500	\$8,000	\$5,000	b, c
3.01	Bush Week	\$45,794	\$20,000	\$35,000	a, b, c, f, g, m, n, r, s
3.03	C&S Events*	\$30,000	\$12,000	\$18,000	b, f, h, i, m, o, r, s
1.05	Cleaning	\$5,954	\$6,000	\$6,000	a, c, f, h, m, n, o, p, q, r, s
3.02	College Camps	\$62,604	\$30,000	\$32,500	a, b, c, m, o, s
4.04	College Representatives	\$6,000	\$12,000	\$18,000	c
4.05	Departments & Collectives	\$78,000	\$90,000	\$90,000	a, b, c, f, l, m, o, p, q, r, s
4.06	Education Committee	\$4,500	\$10,000	\$10,000	a, b, c, k, q
1.06	Elections	\$25,000	\$25,000	\$25,000	c
1.07	Equipment	\$12,000	\$12,500	\$12,500	b, c, m
1.08	Fees & Subscriptions	\$482	\$300	\$2,500	c
3.04	Grants and Affiliations Committee *	\$200,000	\$150,000	\$200,000	a, b, c, f, h, k, m, o, r, s
1.09	IT Support and Equipment	\$4,000	\$4,000	\$4,000	c
3.05	Leadership and Professional Development	\$27,792	\$27,000	\$40,000	b, c, f, h, m, o, r, s
1.10	Legal Expenses	\$6,089	\$6,000	\$6,200	c, e
3.06	Marketing & Communications*	\$30,764	\$45,000	\$68,700	b, c, f, g, h, k, m, n, o, p, q, r, s
1.11	Meeting Expenses	\$2,250	\$2,250	\$2,500	c
3.07	Non-Committee Projects	\$12,000	\$10,000	\$0	a, b, c, f, g, o, q, r, s
4.07	NUS	\$4,988	\$10,000	\$20,000	c, f, k, n, p, q
1.12	Other Employee Expense	\$8,383	\$5,000	\$10,000	c
3.08	O-Week	\$179,113	\$160,000	\$120,000	a, b, c, f, g, m, n, r, s
1.13	Printer	\$6,300	\$6,300	\$6,500	c
1.14	Repairs and Maintenance	\$2,766	\$4,000	\$4,000	c
2.01	Salaries and Wages - ANUSA	\$654,359	\$387,058	\$485,993	b, c, f, g, h, i, o, n, p, q, r, s
2.02	Salaries and Wages - Shared *		\$248,848	\$228,495	b, c, e, f, g, h, i, j, o, n, p, q, r, s
1.15	Stationary/General Supplies/Postage	\$3,500	\$2,300	\$4,000	c

4.08	Student Assistance Unit Grants	\$15,373	\$5,000	\$25,000	a, f, g, i, s
4.09	Student Assistance Unit Purchases	\$8,000	\$14,500	\$20,000	a, d, f, i, r, s
3.09	Student Engagement	\$30,000	\$40,000	\$53,000	a, b, c, f, m, n, o, r, s
2.03	Superannuation Expenses - ANUSA	\$86,981	\$65,800	\$57,415	c
2.04	Superannuation Expenses - Shared *		\$40,094	\$38,844	c
1.16	Telephone	\$715	\$1,400	\$750	c
4.10	Training	\$25,000	\$35,000	\$25,000	b, c, f, h, o, r, s
1.17	Utilities	\$10,953	13500	\$11,282	c
2.05	Workers Compensation Insurance - ANUSA	\$6,353	\$3,871	\$4,859	c
2.06	Workers Compensation Insurance - Shared *		\$2,358	\$2,284	c
	Total	\$1,690,940	\$1,624,486	\$1,773,922	

Note: * indicates line items (or projects contained within) which are a shared service between ANUSA and PARSA, ANUSRA and or ANUSM. In previous years these shared services were funded through the Top Slice process and administered by an Association.

Table 2 Overview of ANUSA 2016 SSAF Submission by category

SSAF Category	Total Cost per Category
a	\$74,354
b	\$147,040
c	\$337,581
d	\$3,333
e	\$19,421
f	\$147,426
g	\$84,327
h	\$96,375
i	\$73,216
j	\$16,321
k	\$30,618
l	\$9,432
m	\$78,534
n	\$94,277
o	\$117,537
p	\$79,348
q	\$81,348
r	\$136,343
s	\$147,093
Total	\$1,773,922

1 - Administration

The Association is responsible for providing services and addressing the needs of over 10,000 undergraduate students at ANU. Like all organisations, without administration and the associated costs ANUSA would not be able to sustain its continuing success. The following items are essential for the effective running and management of the Association's core priorities. In 2016 administration constitutes ~6% of the total budget requested and where appropriate savings have been found. Table 3 below provides an overview of administration.

Table 3 Overview of ANUSA 2016 SSAF Submission - Administration

#	Items	2015 Projected Totals	2015 SSAF Re-submission	2016 SSAF Bid	SSAF Categories Applicable
1.1	Accounting/ Bookkeeping	\$33,937	\$37,559	\$0	c
1.2	Auditing	\$8,055	\$7,276	\$8,100	c
1.3	Bank Fees	\$2,402	\$3,572	\$2,500	c
1.4	Bus expenses	\$4,500	\$8,000	\$5,000	b, c
1.5	Cleaning	\$5,954	\$6,000	\$6,000	c
1.6	Elections	\$25,000	\$25,000	\$25,000	c
1.7	Equipment	\$12,000	\$12,500	\$12,500	b, c, m
1.8	Fees & Subscriptions	\$482	\$300	\$2,500	c
1.9	IT Support and Equipment	\$4,000	\$4,000	\$4,000	c
1.10	Legal Expenses	\$6,089	\$6,000	\$6,200	c, e
1.11	Meeting Expenses	2,250	\$2,250	\$2,500	c
1.12	Other Employee Expense	\$8,383	\$5,000	\$10,000	c
1.13	Printer	\$6,300	\$6,300	\$6,500	c
1.14	Repairs and Maintenance	\$2,766	\$4,000	\$4,000	c
1.15	Stationary/General Supplies/Postage	\$3,500	\$2,300	\$4,000	c
1.16	Telephone	\$715	\$1,400	\$750	c
1.17	Utilities	\$10,953	\$13,500	\$11,282	c
	Total	\$137,286	\$144,957	\$110,832	

1.1 Accounting/ Bookkeeping

As per the recommendations of the Ernst & Young review of ANU Student Associations financial governance, the Association recruited a CPA qualified Finance Officer in 2015. As a result all accounting and bookkeeping requirements have been moved in-house and as such no funds are required for these purposes in 2016.

1.04 Bus expenses

The Bus expenses item covers parking, insurance, registration, driver training, general repairs and maintenance, E-tolls and petrol.

1.07 Equipment

ANUSA has equipment that is utilised by both ANUSA and the Clubs & Societies (C&S). This equipment includes things such as speakers, marques, tables, chairs, heaters and more. Due to the general wear and tear of equipment, some items are required to be repaired or replaced. Given the limited budgets of C&S, ANUSA's ability to provide equipment as a service free of charge is a factor contributing to the success of numerous C&S. The increase in requested funding for 2016 allows for the replacement and repair of existing equipment.

1.08 Fees and Subscriptions

This expenditure is for the Associations subscription to Survey Monkey, Xero Accounting and Xero HR.

1.12 Other Employee Expense

This expenditure represents cost of parking permits for professional staff as required under the ANUSA certified agreement. The increase in requested funding reflects additional staff as well as the cost of an employee assistance program provided by Davidson Trahaire Corpsych.

2 - Salaries and Wages

Salaries & Wages represents the largest portion of the Association's budget. These funds go to paying professional and casual staff who provide welfare and legal services to students, and staff who assist with the administration and management of the Association. In addition, these funds also go to ANUSA Executive, Department Officers, Committee Chairs, College Representatives, O-Week, Bush Week and Sex & Consent Week Directors. These funds are provided to recognise the substantial efforts that students make throughout the year and to improve the accessibility of involvement with ANUSA by reducing financial barriers. An overview of Salaries and Wages can be seen below in Table 4.

Table 4 Overview of ANUSA 2016 SSAF Submission – Salaries & Wages

#	Items	2015 Projected Totals	2015 SSAF Re-submission	2016 SSAF Bid	SSAF Categories Applicable
2.01	Salaries and Wages - ANUSA	\$654,359	\$387,058	\$485,993	b, c, f, g, h, i, o, n, p, q, r, s
2.02	Salaries and Wages - Shared *		\$248,848	\$228,495	b, c, e, f, g, h, i, j, o, n, p, q, r, s
2.03	Superannuation Expenses - ANUSA	\$86,981	\$65,800	\$57,415	c
2.04	Superannuation Expenses - Shared *		\$40,094	\$38,844	c
2.05	Workers Compensation Insurance - ANUSA	\$6,353	\$3,871	\$4,859	c
2.06	Workers Compensation Insurance - Shared *		\$2,358	\$2,284	c
	Total	\$747,693	\$748,029	\$817,890	

Note in 2015 \$2,500 was included for the 2016 incoming executive so they would be better able to engage in the handover process. This money is to cover the month of November and the incoming executive is paid at a heavily discounted rate. This has been continued in the 2016 bid for the 2017 executive at \$2,500 given the importance of a strong handover.

2.01 Salaries and Wages – ANUSA

The Association employs a number of professional staff who work solely for ANUSA which include an Office Manager, a Communications Officer, a part time Student Assistance Officer and a number of BKSS managers. In 2016 the Association is looking to recruit a 2-3 day per week administrative assistant (see below for further detail). In addition, the Association also provides payment to a range of elected/appointed representatives including the Executive, Department Officers, Committee Chairs, College Representatives, O-Week, Bush Week and Sex & Consent Week Directors.

Administrative Assistant

Due to increased communication and marketing in 2015 the Association has seen a substantial increase in the uptake of services. However, this has resulted in an increase in the foot traffic and as such reception workload for the Association. While the Office Manager currently manages this workload, the increase has made it challenging for the Office Manager to undertake their primary duties. These include managing ANUSA and shared professional staff and other human resources related activities. As such, the Association is seeking to recruit a casual (2-3days) administrative assistant to assist with the reception workload and to allow the Office Manager to complete their duties within the workweek. It is hoped that this position will be filled by a current undergraduate student(s) and be recruited along with BKSS managers at the end of Semester 2 2015.

ANUSA Executive/ Departments Officers/ College Representatives/ Committee Chairs

ANUSA is currently reviewing how it provides payment to elected officials and is in the process of seeking student feedback to inform the discussion moving forward. The review was motivated by the Association wishing to develop greater structure behind remuneration for elected officials. Additionally, the review also served to address the University's aspiration to have consistency between ANUSA, PARSA and ANUSM in regards to the basis of payment for elected officials. To facilitate the review process a committee was set up consisting of the President, a College Representative, a Department Officer and a General Representative. The first task of the committee was to discuss why the Association might wish to pay elected officials in the first place. Three key aims were identified:

- ***Access & Equity*** – To reduce financial barriers for those successfully elected to enable all students to be able to run for a role(s)
- ***Recognise the Value*** – To recognise the value and importance of representatives and the work of the Association.
- ***Responsibility***- To increase the level of responsibility entrusted on representatives

The current system of payment to elected officials in ANUSA is outlined in Table 5 below. It should be noted that the Association was unable to obtain information as to how the current system came to be. In particular, no documentation justifying the use of the ACT minimum wage as a basis for the calculation of payments to Executive.

Table 5 Summary of current payment system to elected officials

Position	Payment Basis	Total
President	Fortnightly based on 38 hours per week at ACT minimum wage (\$16.87p/h)	\$33,335
Vice-President	Fortnightly based on 26 hours per week at ACT minimum wage (\$16.87p/h)	\$22,808
Other Executive (Treasurer, General Secretary, Education Officer and Social Officer)	Fortnightly based on 13 hours per week at ACT minimum wage (\$16.87p/h)	\$11,404 each
Department Officers	Lump Sum - \$5,000 per Department Officer ¹ \$5,000	
College and General Representatives	No payment	
Directors (O-Week, Bush Week etc.)	Lump Sum – Varies based on activity – Typically ranges from \$2,000 to \$5,000	
Committee Chairs	No payment	

¹ Note this sum may be distributed between the Officer and other members of their Departments i.e. Deputy Officers or as otherwise deemed appropriate by the Department (i.e. absorbed into Department's operating budget).

Moving forward, the committee is proposing that ANUSA representatives who work more than 5 hours per week on a regular basis should be paid under one of two classifications: 5-10 hours per a week and more than 10 hours.

For those classified as working 5-10 hours per week on a regular basis it is proposed that the Association provide a payment of \$1,000 per year as a recognition of their efforts. This would include College Representatives and committee chairs. For those classified as working more than 10 hours per week on a regular basis three payment options are being considered:

1. [Australian National Minimum Wage](#) - \$17.29 p/h
2. [Higher Education General Staff Award](#) - \$19.51 p/h
3. ANU Enterprise Agreement (ANU EA) - \$21.24 p/h

For the 2016 bid the Higher Education General Staff Award rate has been used, however this process is still undergoing consultation within the undergraduate student community. The payment for elected officials in 2016 will be dependant on student consultation and accordingly the payment rate could vary.

For further information regarding the review please visit the ANUSA website at <http://www.anusa.com.au/payment-to-elected-officials/>.

O-Week and Bush Week Directors

In 2016 the Association will recruit 3 O-Week Directors, 3 Bush Week Directors and 2 Sex & Consent Week Directors. Based on feedback from 2015, O-Week Directors will be provided a \$4,000 fee each and Bush Week and Sex & Consent Week Directors a \$2,000 fee each.

2.02 Salaries and Wages – Shared

The Association shares a number of staff with both PARSA and ANUSM, including a Student Assistance Officer, Legal Office and a Finance Officer. To address increasing student demand for services the Associations plan to recruit an additional part-time junior legal officer to join the Student Assistance Unit, this position will be funded by PARSA.

Junior Legal Officer

The legal service, which is jointly operated by ANUSA and PARSA, provides legal services to students and supports the legal needs of the Associations, Clubs and Societies. In 2015 the Associations have seen an increase in the volume of work carried out by the service and is considered to be at capacity. Demand has sometimes resulted in longer wait times before students can be met and tight limits on providing ongoing case support in more complex matters. Compared with 2014, there had been a 20% increase in the number of matters as of July 2015. This increase is likely attributed to promotional activities of the Student Assistance Unit.

Moving forward it was recommended that the Association consider the allocation of additional human resources to the provision of legal services to students. As such the Associations have included this junior legal position in the bid for 2016.

Note to address the current problem immediately, ANUSA and PARSA have begun the recruitment process with an aim of having the junior lawyer recruited by mid to late October, with the cost of the salary for October and November coming from the Associations' reserves.

For further information regarding the legal service please see the full document by clicking the link below.

<http://www.anusa.com.au/wp-content/uploads/2015/01/Legal-Service-Mid-Year-Report-2015.pdf>

3 - Student Engagement

ANUSA does more than just organise O-Week and Bush Week to engage students. In fact the Association runs numerous activities throughout the year to develop an engaging, exciting and inclusive on campus community, and to increase awareness of ANUSA's welfare services and advocacy function. The Associations work in engaging students is vital for a positive student (particularly first year) experience and transition into university life. In addition, while important for all students, it is particularly important for non-residential and international students who are more at risk of not engaging with ANUSA and the University. As such, growing the ANUSA brand each year leads to a more effective, better utilized and higher valued ANUSA and as a result increases the reputation of the ANU as a university. Table 6 below provides an outline of student engagement activities for 2016.

Table 6 Overview of ANUSA 2016 SSAF Submission – Student Engagement

#	Items	2015 Projected Totals	2015 SSAF Re-submission	2016 SSAF Bid	SSAF Categories Applicable
3.01	Bush Week	\$45,794	\$20,000	\$35,000	a, b, c, f, g, m, n, r, s
3.02	College Camps	\$62,604	\$30,000	\$32,500	b, f, h, i, m, o, r, s
3.03	C&S Events	\$30,000	\$12,000	\$18,000	a, b, c, m, o, s
3.04	Grants and Affiliations Committee *	\$200,000	\$150,000	\$200,000	a, b, c, f, h, k, m, o, r, s
3.05	Leadership and Professional Development	\$27,792	\$27,000	\$40,000	b, c, f, h, m, o, r, s
3.06	Marketing & Communications	\$30,764	\$45,000	\$68,700	b, c, f, g, h, k, m, n, o, p, q, r, s
3.07	Non-Committee Projects	\$12,000	\$10,000	\$0	a, b, c, f, g, o, q, r, s
3.08	O-Week	\$179,113	\$160,000	\$120,000	a, b, c, f, g, m, n, r, s
3.09	Student Engagement	\$30,000	\$40,000	\$53,000	a, b, c, f, m, n, o, r, s
	Total	\$618,067	\$494,000	\$567,200	

3.01 Bush Week

Bush week plays an important role in the orientation of undergraduates starting in Semester 2. Not only does the week aim to increase awareness of services available at ANU (i.e. workshops run by the Student Assistance Unit), it provides opportunities for new students to meet other new and existing students and form friendships (through events like Market Day, Trivia, Movie Screenings, Gender Free Speed Dating, International Students Welcome Evening etc.). These opportunities are vital for a

positive first year experience and transition into University life. While important for all students, it is particularly important for non-residential and international students who are more at risk of not engaging with ANUSA and the University.

In 2015 the budget for Bush Week was more than doubled and resulted in one of the most successful Bush Weeks in the past five years. The purpose behind the increase was to reinvigorate the week which was considered to have been lacking in previous years and provide commencing students an experience similar to O-Week.

As such, in 2016 we plan to build on our success in 2015 and provide an engaging and safe experience for commencing and returning undergraduates. We expect the total expenditure for the week to be close to \$50,000 and as such our bid for \$40,000 represents an assumed \$10,000 of revenue from ticket sales and sponsorship.

A summary of the 2015 Bush Week budget can be seen in Table 7 below and provides an indication of how funds may be spent in 2016.

Table 7 Summary of Bush Week 2015 budget

Bush Week Budget Item	Expenditure
Food	\$4,000
Merchandise	\$3,000
Marketing	\$4,000
Market Day	\$6,500
Non-Alcoholic Events	\$3,700
Events*	\$17,000
Equipment	\$8,000
Total Expenditure	\$46,200

*Note while these events have alcohol available, they are not the focus and the Association ensures there is always adequate security, food and water available.

3.02 First Year Camps

Since 2012, the ANUSA Academic College Representatives in conjunction with Clubs and Societies have hosted First Year Camps. ANUSA 2016 will build on the successes of previous camps to improve the university orientation and experience for first year students at the ANU. These camps offer an invaluable opportunity for students to foster a sense of community within their ANU Academic College and to diversify their support networks, both of which are important in assisting first year students to cope with the challenges associated with transitioning into higher education.

First Year Camps are valuable to all students but present a particular benefit for non-residential and international students who do not have the same opportunities to develop connections — particularly with more senior students – and who the university and ANUSA struggle to engage as effectively. First Year Camps allow ANUSA an opportunity for our organisation to engage students and increase awareness of our purpose and services within the student body.

2015 camps saw over 200 students attend the three camps. Most students who attended a camp have remained engaged throughout the year, with many going on to assume leadership positions.

Please refer to the following documents for further information.

[2015 Off Campus Camp Feedback](#)

[2015 On-Campus Camp Feedback](#)

3.03 Clubs & Societies Events*

Clubs and Societies (C&S) are one of the cornerstones to the student experience at the ANU. The diversity of C&S provides students, opportunities to connect with other students and expand their social, support and recreational networks. While C&S provide valuable experience in leadership, event-management and pastoral care to a number of student leaders they also assist with the pastoral care challenges experienced by higher risk groups such as non-residential students and international students.

ANUSA 2016 considers funding for C&S events an important mechanism to improve the student experience at the ANU. The key event in this area is the C&S ball which looks to celebrate our student leaders and the achievements made throughout the year. The 2015 event saw broad recognition for all students who contributed to the ANU community and specific awards for the organisers of successful events.

In 2016 ANUSA is looking to expand the C&S Ball to reflect the increasing number of C&S and students (both undergraduates and postgraduates) involved. In addition, ANUSA plans to run in collaboration with PARSAs and SECD networking and leadership development events each term for C&S Executives to encourage skill sharing (in particular for new C&S), promote a culture of student leadership on campus and inspire innovation. It is hoped by bringing C&S Executives together we will be able to further improve their experiences and facilitate a more vibrant culture on campus.

3.04 Grants and Affiliations Committee*

For C&S, the Grants and Affiliations Committee (GAC) is a primary source of funding for student-run events, initiatives and projects. Directed by student leaders, C&S enrich the student experience by fostering communities and friendships through mutual or shared interests.

With substantial improvements to the GAC process in 2015 due to the work of the ANUSA Social Officer and Campus Life Officer the Association is looking to increase funds available for C&S to further enhance the vibrant culture at ANU for undergraduate and postgraduate students. This increase is particularly important as during 2015 the Association has had to go into our cash reserves to provide GAC with an additional \$80 000 which still may not be enough.

3.05 Leadership Development.

The personal and professional development for both elected representatives and professional staff is key to the continuing success of the organisation. Through investing in our representatives and staff we seek to build a strong team and as a result will deliver more back to the community within the year.

Developing representatives

The most substantial cost within this line item are two leadership development retreats for ANUSA's elected representatives. In 2015 these retreats were facilitated by NSW Sports and Recreation and provided opportunities for the new team to get to know each other, plan for the year ahead and develop greater teamwork and communication skills. Those who were able to attend maintained higher levels of engagement throughout 2015 and were more likely to engage in discussion at either SRC or CRC. In addition, the leadership retreats have also proved useful in developing young student leaders who then go on to run for executive positions within ANUSA or other C&S. In addition to the retreats, this line item includes provision to send representatives to conferences throughout the year such as Network of Women Students Australia, Queer* Collaborations, CISA, Higher Education Australia and Generation Next.

Developing staff

ANUSA's professional staff members are vital to the day to day operations of the Association and provide substantial value to the ANU community. To ensure that we can consistently get and retain the best people, ANUSA has must provide opportunities for staff to grow their professional networks and skills. In 2015 this included sending staff to conferences (ANZSSA, Generation Next), training programs (First Aid, Mental Health First Aid, WH&S) and short education courses at CIT (HR). In

November 2015 the Officer Manager and President will be sitting down with all professional staff and establishing a professional development plan for 2016 which will include individually chosen conferences and training courses.

3. 06 Marketing and Communications

Marketing and Communication are essential functions of ANUSA. They enable the association to engage with the undergraduate student population and characterise our organisation as representative of students and a strong voice for change. Through marketing our services we aim to promote health, wellbeing and help seeking among the student community. Some of these services are outlined below;

- Emergency grants
- Tax help
- Free legal advice
- Food vouchers
- Visa and migration advice
- Free breakfast
- Support with appeals and grievances

Our primary online marketing and communication platforms include social media, the ANUSA Newsletter, Campus Life and the ANUSA website. These avenues are frequently employed throughout the year as an accessible means to provide information to and receive feedback from the undergraduate population. For example, in 2015 the Association engaged over 3,000 students online consulting on items for various committees such as Academic Calendar Length, University Medals Review, PhB Review, Internships and ANU+. In addition, ANUSA also develops physical marketing and communication materials which are distributed throughout the year. Materials of note include the annual student diary, the ANUSA student survival guide and the international student guide.

In 2016 ANUSA is looking to expand our engagement with undergraduate students, revamp the ANUSA website, increase awareness of student support and advocacy services and improve mechanisms to consult and gather student feedback. Furthermore the Association is looking to develop video content and advertising to support the awareness of the services offered by the various ANU bodies and organisations. Table 8 below provides an overview of marketing and communication for 2016, including further detail for new initiatives.

Table 8 Indicative Marketing & Communication for 2016

Item	2016	Comments
Diary	\$10,000	Provision for the annual student diary developed in collaboration with PARSA.
Software Subscriptions	\$5,600	Provision for software subscription such as campaign monitor, Shutterstock and adobe creative suite.
Printing	\$16,000	Provision for printing items such as business cards, meal vouchers, postcards, posters, notebook, survival guides, brochures and more. Includes funding to translate essential information into other languages.
Advertising	\$22,000	Provision for advertising costs using social media to ensure as many students as possible engage with important information. A new initiative for 2016 will be the development of video content to advertise support services of ANUSA, PARSA, Counselling, Health, Dean of Students, AI&W, ASLC and more. This content will also be used as part of the Foundations of University Teaching and Learning Student Support module ran by CHELT.
Merchandise	\$5,1000	Provision for ANUSA merchandise to increase 'brand recognition' and awareness of ANUSA services in the wider student and staff community.
Website	\$10,000	Provision to hire an IT Consultant to redo the ANUSA website. Currently the website is very slow, multiple links do not work, it needs debugging and general maintenance. The website is a key resource for students to learn about ANUSA, the services offered and the work the Association does throughout the year.
Total	\$68,700	

3.07 Non-Committee Projects

This line item will be discontinued in 2016. Activities previously accounted as a non-committee project such as the last lecture and commencement have been relocated to Student Engagement.

3.08 Orientation Week (O-Week)

Orientation Week represents the largest individual program run by ANUSA and is the first experience most students have with the ANU and ANUSA. Beyond being a series of social events, it is a quintessential part of the university experience. O-Week aims to bring people from diverse backgrounds together to maintain ANU's supportive, engaged and powerful student community.

O-Week for many students illuminates the opportunities in the university environment, not just as an educational institution but also a space for professional and personal development. For almost all students, academia is only a portion of their student experience and learning while at the ANU. In this way O-Week is a brief embodiment of this holistic university experience.

O-Week is vital to the success of the Association as it is ANUSA's largest branding opportunity. A successful O-Week strengthens the ANUSA brand and multiplies the value of all programs run

throughout the year. By engaging students in their first interactions at the university ANUSA can establish strong relationships, which will pay dividend for the rest of the year.

In 2016 ANUSA aims to further its reach by collaborating closely with Student Recruitment and SECD to engage with students pre-arrival. This will include development of online and physical resources targeted at commencing students and will add to the overall orientation experience. In addition, ANUSA will be looking to run specific events for non-residential and honours students.

Furthermore, to increase the accessibility of the week the Association in collaboration with PARSA will organise a pop-up crèche throughout O-Week to allow students with children to have better access to orientation sessions.

O-Week 2016 will run to a budget of **\$190,000** of which we are requesting a SSAF contribution of **\$120,000**. This budget continues to evolve to meet the developing needs of O-Week. An indicative budget is provided below in Table 9.

Table 9 Indicative budget for O-Week 2016

O-Week Budget Item	Expenditure
Food	\$7,000
Marketing	\$5,500
Merchandise	\$11,000
Non-Alcoholic Events	\$14,000
Market Day	\$8,500
Events*	\$4,500
Pop-Up Crèche	\$10,000
Admin/Equipment	\$5,500
Miscellaneous	\$4,000
Friday Night* Expenditure Sub-total	\$120,000
Bands	\$80,000
Production	\$15,000
Staging	\$5,000
Security	\$12,000
Bathrooms	\$2,000
Fencing	\$3,000
Miscellaneous	\$3,000
SSAF Contribution	\$120,000
Non-SSAF ANUSA Contribution	\$70,000
Total O-Week Expenditure	\$190,000

*Note while these events have alcohol available, they are not the focus and the Association ensures there is always adequate security, food and water available.

3.09 Student Engagement

As stated above ANUSA does more than just organise O-Week and Bush Week to engage students. In fact the Association runs numerous activities throughout the year to develop an engaging, exciting and inclusive on campus community, and to increase confidence in and awareness of ANUSA's welfare services and advocacy function. In 2015 this included the continuation of the ANUSA Social Committee and Universal Lunch Hour, funding Singaporean Students' Association Night Market and the Moon Festival, running cooking classes with Kids Pantry, providing free gym and yoga sessions with ANU Sport and more.

In 2016 ANUSA will aim to further the successes of 2015 and purposefully try to engage with traditionally disengaged segments of the student population such as non-residential and honours students as well as those studying within the School of Art and Music. In addition, the Association is looking to promote and celebrate the diversity at ANU by facilitating cultural and language programs and running a Multicultural Week (in collaboration with PARSA) as well as a body positivity week.

The Indigenous Department has also requested separate funding to run NAIDOC week, as they have felt in the past the organisation has not been fully active in this initiative. In 2016 we have increased the funding and plan to aid the Indigenous Department and Tjabal Centre in running the week. In Table 10 we have provided an indicative guideline for where the Student Engagement funding will be used in 2016. New initiatives in 2015, started by the ANUSA team, which utilised this funding, include Love Yourself week and Chillapalooza.

Table 10 Indicative Student Engagement budget

Item Expenditure	
Commencement	\$3,000
Cultural & Languages Events	\$10,000
Honours Engagement	\$1,000
Inspirational Speaker Series	\$8,000
Last Lecture	\$1,000
Love Yourself Week	\$5,000
NAIDOC Week	\$5,000
Non-Alcoholic Events	\$5,000
Non-Residential Student Engagement	\$1,000
School Outreach Program	\$3,000
Social Committee	\$10,000
Students with Children engagement	\$1,000

*Note as mentioned above Student Engagement now includes activities previously accounted for under Non-Committee Projects such as Commencement and the Last Lecture.

NAIDOC Week

National Aborigines and Islanders Day Observance Committee (NAIDOC) week is held every July across Australia. In 2015 the Indigenous Department worked closely with the Tjabal Indigenous Higher Education Centre and during the week numerous seminars, talks and events were held. In 2016 ANUSA is looking to work closer with the Indigenous Department and expand this week. New initiatives include showcasing both Aboriginal and Torres Strait Islander foods and numerous performances during the week from both Aboriginal and Torres Strait Islander people.

Cultural & Language Programs

International students make up more than a quarter of the ANU student population and represent over 30 different nationalities. The diverse experiences of these students are a large part of what makes studying at ANU great. However, a large number of international students experience difficulties finding Australian friends. At On Campus Residences it is quite common for Australian students to sit at separate tables during meal times and at events there are rarely opportunities for meaningful conversation. In addition, an issue of growing concern is the lack of support for international and domestic students regarding cross cultural communication in group work heavy disciplines where the status quo is that some international students are discriminated against based on their English speaking abilities. In 2016 ANUSA wishes to further support our 26 cultural student societies and 8 multicultural societies as well as student-run initiatives like the Languages and Culture Learning Community and English language programs such OZ1001.

Social Committee

The ANUSA Social Committee provides a great opportunity for students to get involved in organising activities on campus and at the same time gain valuable project management skills and meet new people. In 2015 the Social Committee funded events such as the Singaporean Students Association Night Market, Moon Festival, Eurovision Party, Mulled Wine Night and more. In addition, this committee coordinates via the Social Officer the Universal Lunch Hour program.

Inspirational Speaker Series

Studying at the ANU means we have access to engaging and interesting speakers in a broad range of fields who would be interested in visiting campus and speaking to students to inspire and encourage them. As such ANUSA has the potential to promote inspirational speakers to come and speak to ANU Students.

With at least one per semester, the program could operate as an ANUSA Speaker series or as a grant program for other student organisations on campus. The money allocated would be used to both fund the event (catering, promotions, event recording) but also the costs of the speaker visiting Canberra (accommodation, flights and speaker fees).

This program would build skills, offer greater diversity in regards to how students engage with ANUSA and the ANU and help students more broadly to realise the potential of their studies. In addition, this program has high potential to collaborate with Learning Communities and Alumni Relations and Philanthropy.

Students with Children and Non-Residential, Mature Age and Honours Student Engagement

While the Association strives to engage all undergraduate students the reality is that there are segments of our community in which ANUSA fails to reach. For example students with children and non-residential, mature age and honours student engagement. The introduction of the ANUSA Newsletter in 2015 has substantially improved the Association's capacity to communicate with undergraduate students, however more needs to be done to purposefully engage these students. As such, in 2016 ANUSA aims to run focus groups with students from these segments to determine how the Association can better cater to their needs and advocate on their behalves.

School Outreach Program

The Association has been aware over the last few years of low engagement with students studying in the School of Music and School of Art. This is considered to be due to a number of factors such as: distance from Union Court, high number of contact hours in Art School and CASS representatives rarely being elected from either school. As such, in 2016 ANUSA aims to begin to address this by running events (in collaboration with their respective Student Associations and C&S) within the Schools themselves to increase awareness of ANUSA's welfare and advocacy services.

Love Yourself Week

Body image is an issue which affects a large number of students at the ANU. Importantly it is not just women who experience issues but all genders. In 2015 ANUSA ran Love Yourself Week (developed by 2015 General Representatives) in October with the aims promoting body positivity and self-love across campus, creating a atmosphere of support and acceptance and encouraging the acceptance and celebration of all bodies, regardless of their conformity with society's construction of 'beauty'. As such, in 2016 ANUSA would like to grow this valuable initiative and demonstrate that any student and representative can organise and run events as part of ANUSA.

Commencement

The annual Commencement Address is a reflection on new beginnings, goals and possibilities for the coming year as well as an opportunity to welcome first year and returning students into our vibrant community. In 2015, the Commencement Address was delivered by Dr Anne Gallagher AO. This event provides an opportunity for commencing and returning students and staff to celebrate the start of the new Academic Year and engage with some of ANU's prestigious alumni.

Last Lecture

The Last Lecture is the symbolic end to the academic year, with students deciding whom they would like to hear from. The Lecturer selected will be enthusiastic and a good speaker, have rapport with student audiences and be someone students think should speak to more than just a lecture group. This initiative supported by the Dean of Students, ANUSA and PARSA has been running since 2006.

4 - Welfare and Advocacy

Welfare and advocacy are two of ANUSAs central purposes. The Association’s welfare and advocacy services are vital to the quality of the undergraduate student experience and education at ANU. The majority of students at some point throughout their degree are likely to benefit from the services provided by the Association. In fact, the 2015 ANUSA survey (880 participants) revealed that only 30% of undergraduates did not experience any issues in 2015, signifying that 70% or over 7,000 undergraduates did experience issues (see Appendix A for preliminary results). These issues ranged from financial or legal difficulties, discrimination, academic issues and more. As such it is clear that the work of the Association, whether through its Departments, Committees (Mental Health, Safety on Campus, Ethno-cultural and Education), Brian Kenyon Student Space, Student Assistance Unit or more are a fundamental part of the support infrastructure at ANU. With this it is important to note that administration, salaries and wages and student engagement are crucial in strengthening the position of the Association to support and advocate for undergraduate students. Table 11 below provides an overview of the welfare and advocacy activities for 2016.

Table 11 Overview of ANUSA 2016 SSAF Submission – Welfare & Advocacy

#	Items	2015 Projected Totals	2015 SSAF Re-submission	2016 SSAF Bid	SSAF Categories Applicable
4.01	ANUSA Committee Projects	\$26,500	\$45,000	\$45,000	a, b, c, f, m, n, o, p, q, r, s
4.02	BKSS Non-food	\$3,938	\$6,000	\$5,000	b, c, l, r
4.03	BKSS Food/Consumables	\$15,595	\$10,000	\$20,000	a, b, f, i, s
4.04	College Representatives	\$6,000	\$12,000	\$18,000	a, c, f, h, m, n, o, p, q, r, s
4.05	Departments & Collectives	\$78,000	\$90,000	\$90,000	a, b, c, f, l, m, o, p, q, r, s
4.06	Education Committee	\$4,500	\$10,000	\$10,000	a, b, c, k, q
4.07	NUS	\$4,988	\$10,000	\$20,000	c, f, k, n, p, q
4.08	Student Assistance Unit Grants	\$15,373	\$5,000	\$25,000	a, f, g, i, s
4.09	Student Assistance Unit Purchases	\$8,000	\$14,500	\$20,000	a, d, f, i, r, s
4.10	Training	\$25,000	\$35,000	\$25,000	b, c, f, h, o, r, s
	Total	\$187,894	\$237,500	\$278,000	

4.01 ANUSA Committee Projects

In 2015 the ANUSA committees again played an important role in providing representation of student interests, opportunities for discussion of the challenges faced by ANU students, and successful awareness events. The committees consist of students working to make the ANU campus safer, more

accessible, inclusive and overall better. During 2015 the expenditure was used to fund the Mental Health Committee, Safety on Campus Committee, the Women in Leadership program, Sex and Consent Week and an expanded Mental Health Week.

In 2016 Sex and Consent Week and Mental Health Week will be run as shared initiatives between ANUSA and PARSA. In addition, 2016 will see the establishment of an ANUSA Ethno-cultural Committee.

Sex and Consent Week

In August of 2015 the Association ran ANU's first Sex and Consent Week, engaging various stakeholders such as the Women's and Queer* Departments, SHFPact, Red Aware, and the Canberra Rape Crisis Centre. The main aim of Sex and Consent week was to bring excitement back to sex-positive discussions around health and consent and to create a strong and enthusiastic atmosphere to promote safe, consensual and enjoyable sex. Events run during the week included safe sex workshops, consent workshops, safe sex talks, life drawing classes, love song karaoke and a Mile High Party. Based on the success and popularity of the 2015 event, in 2016 ANUSA plans on collaborating with PARSA and the community groups involved this year.

Mental Health and Safety on Campus Committees

ANUSA 2016 will look to maintain these programs so they continue to make an impact on the ANU community. In 2015 these committees commenced development of a safety on campus smart phone app, reviewed mental health policy and procedures, provided feedback on the ANU Mental Health Strategy, coordinated ANU Mental Health Week and more.

In 2016 the Safety on Campus Committee in collaboration with F&S, DSL and PARSA are aiming to launch the new smart phone application in O-Week and will focus on marketing and advertising to ensure high download rates throughout Semester 1.

Ethno-cultural Committee

Following a motion passed at an SRC in September 2015 the Association established an ethno-cultural committee. This committee is aimed at addressing the issues faced by students who identify as ethnically and or culturally diverse which may include students who were raised in Australia but are from migrant families, students who speak a different language at home or students who have faced

issues due to their cultural upbringing/ background. A provision has been included in the bid to assist with the start-up of the committee and fund projects throughout 2016.

4.02 BKSS non-food

The Brian Kenyon Student Space (BKSS) is the ANUSA storefront and is a valuable resource for engaging students, providing necessary services and also operating as a venue for events on campus. The management and services provided by the BKSS build trust and confidence in ANUSA and also help provide information to students on the services and events run by ANUSA

BKSS non-food accounts for the costs of maintaining and improving the infrastructure of the Student Space. A high-quality space is essential for the continued success of the student space and in 2016 the BKSS will undergo minor refurbishments including new furniture and essential upgrades.

In 2016 the BKSS will be a shared service with PARSA.

4.03 BKSS food/consumables

The BKSS provides a free breakfast program each day of Semester as well as manages a small shopfront. These services have been extremely popular in 2015 with unprecedented demand, mostly attributed to increase in postgraduate usage. The BKSS provides a means to directly engage with a high proportion of the ANU student body (postgraduates and undergraduates), and provide both financial and health benefits to those who attend. In 2016 the BKSS will be a shared service with PARSA and as such the increase in 2016 represents an anticipated higher demand for services provided.

4.04 College Representatives

The 12 College Representatives are tasked with the important role of sitting on the various committees for their college and ensuring undergraduate students have a voice at the school, college and university level. In 2015 events run by College Representatives include Science Week, CECS mentoring program, CAP C&S networking events, CBE Poker Night, CoL catered lecturer consultation hours and CASS C&S events. However in some cases the representatives were fortunate to receive the majority of the funding from the colleges directly and as such did not require use of their allocated budget. Nevertheless in 2016 college representatives will have a provision (albeit slightly smaller) to run events and consultation sessions in case the colleges do not or are not able to support the initiatives.

A new initiative being launched in 2016 is the 'Day on The Greens'. The idea is an academic market day in which each College will have a half day on Fellows Oval in which academic advisors, school managers, honours coordinators and more will be available for all undergraduate students to come engage with and ask questions.

4.05 Department Funding

The six ANUSA Departments represent special interest and minority groups within the ANU and strive to provide advocacy, engagement and pastoral care for these groups. The activities, campaigns and events run by the Departments create awareness around campus of the problems facing these groups and aim to foster a sense of community for people who often feel excluded within the ANU.

In order to allow the Departments to provide safe spaces for students with specific needs and to make the university a more open and inclusive environment, we will be continuing the successful 2015 funding model. This means all Departments will be eligible for up to \$10,000 in baseline funding for operational costs. Further, a panel consisting of representatives of the ANUSA departments and executive will administer a pool of funds, totalling \$30 000 intended for larger non-continuous or unforeseen programs or events. All Department funds are required to be reported at meetings of the Student Representative Council and as part of the annual ANUSA audit.

The Association will be working closely with the Departments in 2016 to ensure they understand how to access the additional funding pool and correctly complete the administration requirements.

4.06 Education Committee

2016 will be the year of a Federal election. The Education Committee's focus will be on making each and every ANU student, no matter their political preference an informed voter. The Education committee will host an array of events including: local MP debates on campus, Q & A weekly catered screenings in the BKSS, Parliamentary trips to watch question time, A series of Politics in the Pub sessions with members from each major party and an election night party in the BKSS.

4.07 National Union of Students (NUS)

The National Union of Students is the peak representative body for undergraduate students in Australia. In order for the ANU's problems, issues and experiences to be communicated to the NUS the Association sends 5 delegates to the National Union of Students. Accordingly expenditure is needed for transport, accommodation and conference costs for the delegates.

A strong National Union of Students can fight for student rights across Australia and achieve real outcomes for ANU students. In 2016 the Association has a provision for reaccreditation of up to \$15 000. Note this accreditation amount is subject to changes pending SRC approval in 2016.

4.08-09 Student Assistance

The student assistance unit is divided into 2 broad categories: grants and purchases. Grants are given to students in financial difficulties (capped at \$500 per student, per year) and are used to cover emergencies such as overdue rent, medical expenses, car bills or food etc. In 2016 the Association will also have a small grants funding pool available for students with young children. This money will be used to pay for day-care and alleviate the stresses of having children and attending university.

The money allocated to purchases will include providing student meals, emergency toiletry packs, workshop costs and exam stress packages. The popularity of these services was enormous and the Association plans to increase the program to relieve the financial difficulties and stresses students face in preparing meals and studying for exams.

Overall, the 2016 funding has increased to reflect the increased demand for the Student Assistance programs in 2015. The grants, student meals and emergency packs were all needed by the students and the Association is hoping to increase the supply in 2016. To demonstrate this, summary statistics from the Student Assistance Unit have been provided below.

Student Assistance Unit Summary up to September 2015

- 564 student visits (note this does not include legal visits)
- 59 Grocery Vouchers issued
- \$12,618 given in Emergency Grants
- 22 toiletry packs distributed
- 446 evening meal vouchers given out
- 318 lunch meal vouchers given out

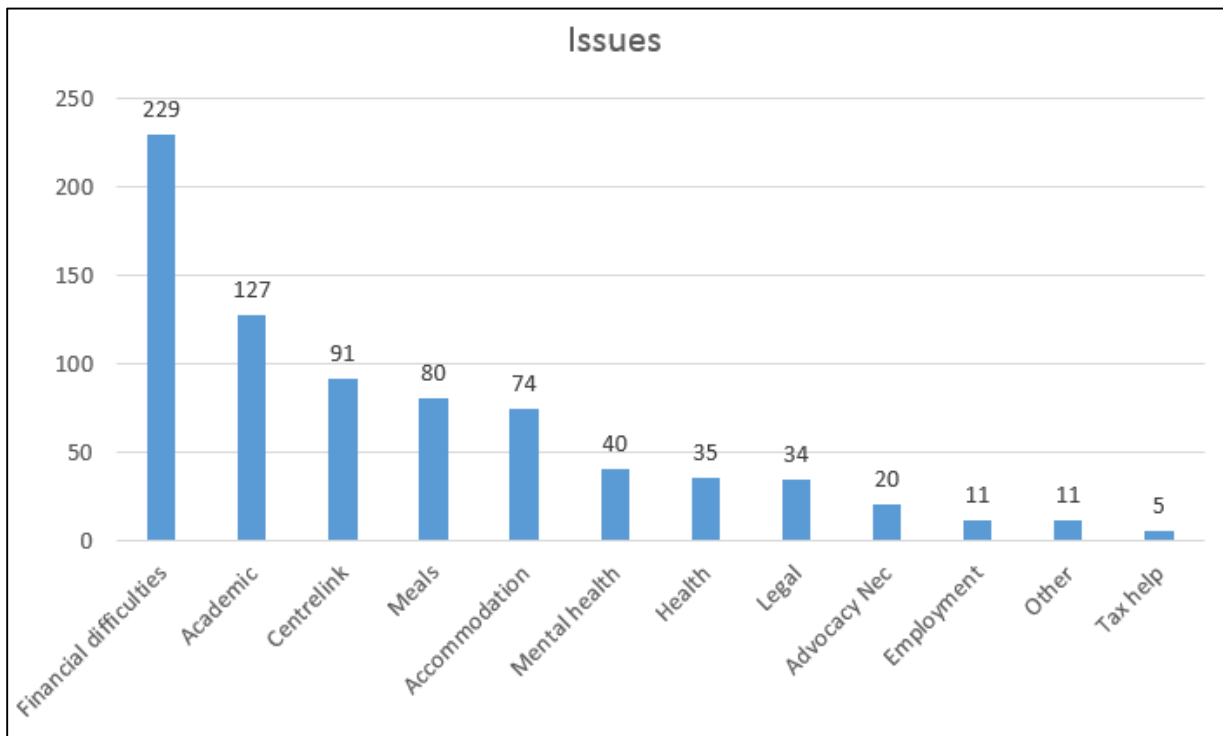


Figure 1 Breakdown of issues raised at visits

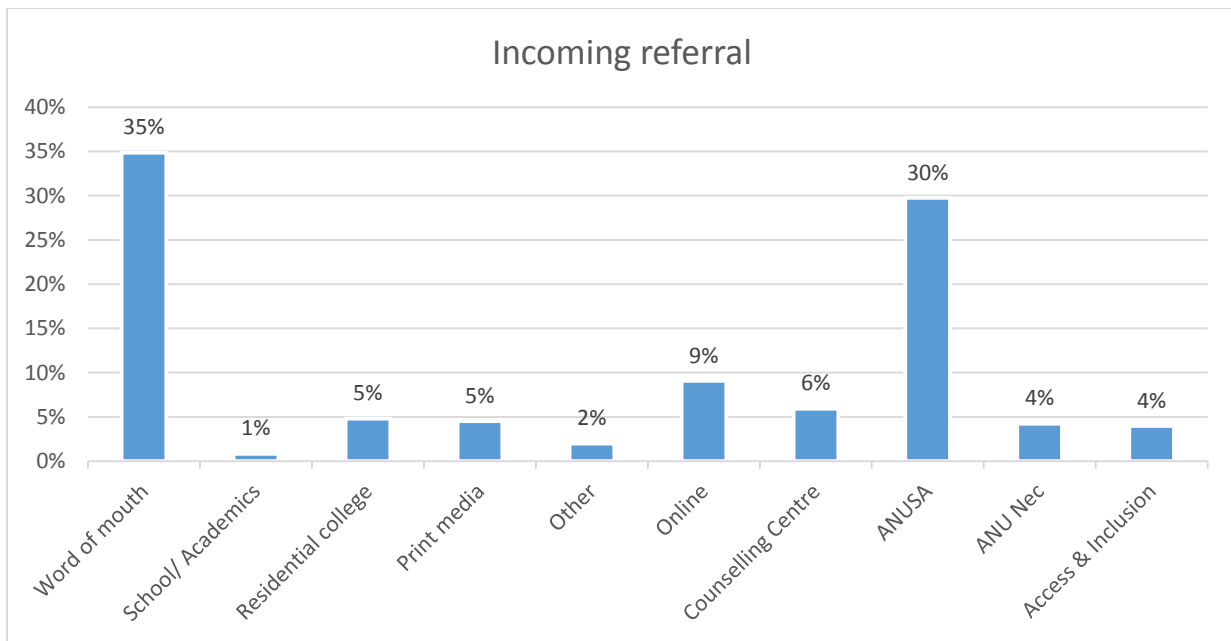


Figure 2 Referral point to ANUSA Services

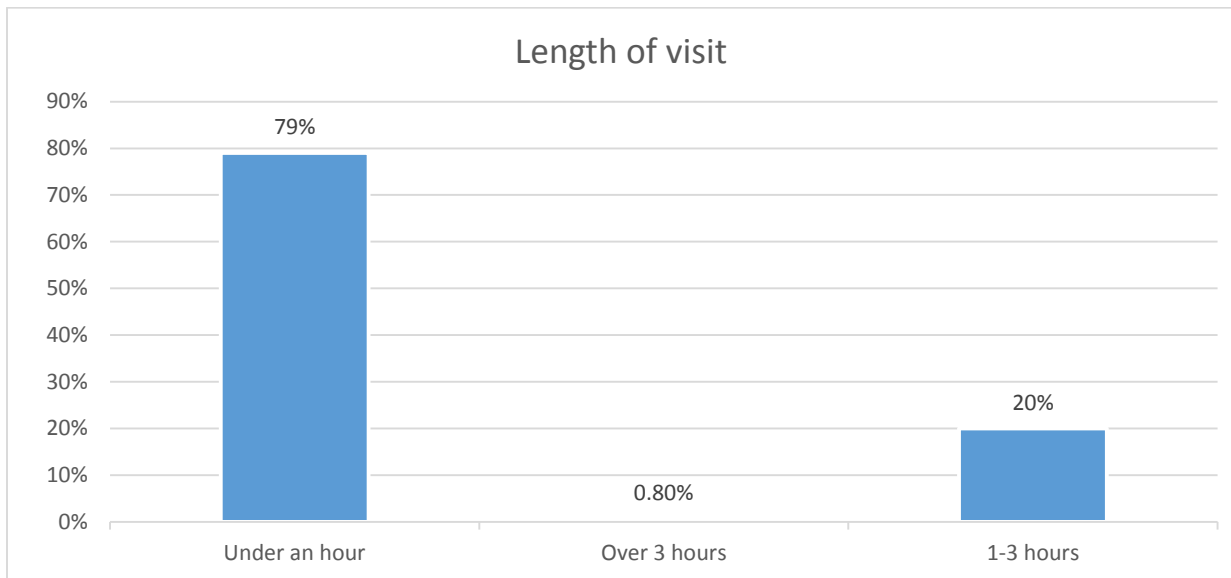


Figure 3 Breakdown of length of visits

4.10 Training

In 2016, ANUSA is looking to continue its offerings of training programs for Mental Health First Aid, First Aid, Domestic Violence Training, Sexual Assault Training, Suicide Prevention, Skill Up, RSA, RCG and more. For further information regarding how the program was run in 2015 please visit <http://www.anusa.com.au/anusa-training-program/>.

Summary

In 2016 ANUSA will utilise the quantum of **\$1,773,922** to increase its value to the undergraduate student body. The undergraduate student community at the ANU, one of the world's leading universities, is high achieving, motivated, diverse and renowned at a local, national and international level. The above proposal displays ANUSA's priorities and values for 2016. A strong focus has been put on ensuring the Association is efficient and not simply throwing money away, as seen by costs for 2016 reflecting on 2015 Totals and where appropriate costs have been decreased if the 2015 allocation was not utilised.

The SSAF Submission details four categories of expenditure - Administration, Salaries & Wages, Student Engagement and Welfare & Advocacy, which are crucial to maintaining ANUSA's operations, as well as implementing new initiatives in 2016. Some of ANUSA's most exciting new initiatives are:

- School Outreach Program for students in the School of Art and Music
- Non-Residential and Honours Student Engagement Programs
- Greater collaboration with PARSA and University divisions
- Ethno-cultural Committee
- Day On The Green
- C&S Networking Events
- Final Exam Health & Wellbeing Programs
- Video advertising to increase awareness about the student support services
- Inspirational Speaker Series

In 2016, ANUSA's primary focus is to consolidate growth and strengthen the association. Student Wellbeing, Student Engagement and ensuring all students have access to the services offered by ANUSA are top priorities. In addition to increasing the professionalism and accountability of the organisation, ANUSA will attempt to strategically implement long-term stability goals and help undergraduate students face long-term challenges.

This Submission is endorsed by:



Benjamin Gill
President 2015/16
ANU Students' Association



Appendix - ANUSA Annual Survey

The 2015 ANUSA survey received a total of 880 responses. Compared to previous years the survey was shortened and focused on key areas pertaining to the operation of ANUSA, specifically in regard to service provision. The table below provides preliminary results with the final report hoped to be completed by late October.

Financial Hardship	Over 22% of respondents stated that their income was insufficient to meet day-to-day living needs (that's 1 in 5). This percentage was higher for students who identified as having disability (44.8%), Queer* (31.0%), mature age (29.2%) and first in family to go to university (29.2%).
Feeling unsafe	Over 14% of respondents felt unsafe on campus. This number doubled for students with disability (29.3%). Women (20.5%), Queer* identifying (20.7%) and mature age students (18.8%) also had an increased likelihood of feeling unsafe on campus.
Issues with Accommodation	Just under 10% (9.8%) of respondents had issues with their current accommodation. This number increased two fold for international students (18.5%)
Centrelink	Over 17.0% of respondents experienced problems with Centrelink. This number increased to 25% for respondents who identified as Queer* and first in family, while over 40.0% of respondents with disability experienced problems with Centrelink.
Mental Health	Overall 36.0% of respondents recorded experiencing a mental health issue in 2015 (~1/3 students). Women were more likely to report experiencing a mental health issue than men (39.6% vs. 28.8%) (Note, the number of students who identified as 'Other' were too small to gain accurate results). Minority groups presented higher prevalence rates with 45.8% of mature age students, 57.8% of Queer* identifying students and 75% of students with a disability experiencing mental health issues.
Academic Issues	25.0% or 1 in 4 respondents reported experiencing academic issues. This number increased for students who identify as Queer* (29%) and more than doubles for students with a disability (62%).
Employment	Approximately a third of respondents experienced issues with employment, including finding work (28.7%). This number was higher for Queer* (35.3%) and International Students (38.8%).
Discrimination	A number of respondents experienced discrimination at ANU, of note is: <ul style="list-style-type: none"> • 26% experienced discrimination as a result of being from a certain ancestry • 62% of international respondents experienced discrimination as a result of being an English as a second language student

	<ul style="list-style-type: none"> • 71% of respondents identifying as having a disability had experienced discrimination as a result • 32% of mature age respondents experienced discrimination for being a mature age student • 57% of respondents who identify as Queer* experienced discrimination for identifying as such
Overall	Only 30% of students did not experience any issues this year, which means that 70% of students experienced some sort of issue at university in 2015.